

Clarksburg Fire Protection District  
52902 Clarksburg Avenue, P.O. Box 513  
Clarksburg, CA 95612

Regular Meeting of the Board of Commissioners  
July 2, 2020, 4:30 p.m.  
Meeting Minutes

Chairman Pruner called the video conference meeting to order at 4:35 p.m.

**Members present:**

Joe Gomes, Nancy Kirchhoff, Mark Pruner, Steve Pylman, and Bob Webber  
Richard Bagby, Commission Secretary

**Fire personnel present:**

Chief Craig Hamblin, Assistant Chief Richard Bagby, and Firefighter Joe Gomes.

**Public Present:**

There were no members of the general public present.

**Agenda approval:**

It was moved by Commissioner Gomes and seconded by Commissioner Kirchhoff to approve the Agenda as presented. The motion passed unanimously by a roll call vote.

**Approval of the Minutes of the Regular Meeting of June 4, 2020:**

Following a review of the draft minutes of the June 4, 2020 Regular Meeting, it was moved by Commissioner Kirchhoff and seconded by Commissioner Webber to approve the minutes of the Regular Meeting of the June 4, 2020 meeting as presented. The motion passed unanimously by a roll call vote.

**Approval of the Minutes of the Emergency Meeting of June 17, 2020:**

Following a review of the draft minutes of the June 17, 2020 Emergency Meeting, it was moved by Commissioner Gomes and seconded by Commissioner Kirchhoff to approve the minutes of the Emergency meeting of June 17, 2020. The motion passed unanimously by a roll call vote.

**Approval of the expenditures for the month of May 2020 in the amount of \$ 5966.51:**

Following discussion, it was moved by Commissioner Gomes and seconded by Commissioner Webber to approve the expenditures for the month of May 2020 in the amount of \$ 5966.51. The motion passed unanimously by a roll call vote.

**Public Comment:**

There were no members of the general public present.

**Reports from Commissioners:**

Commissioner Kirchhoff reported that there has been a reported case of COVID-19 at the Old Sugar Mill. It was the Commissioner's understanding that the individual was involved in plant administration or maintenance, not a tasting room employee.

Commissioner Webber reported that paving improvement have been completed on County Road 144.

Chairman Pruner reported on up-dates to the District meeting notice.

Chairman Pruner reported on the most recent meeting of the Delta Protection Commission Advisory Committee.

**Yocha Dehe Wintun Nation Grant Status:**

Chief Hamblin reported that, due to the Covid-19 issue, the Yocha Dehe Grants Committee will not meet until later this month.

**Acceptance of Donations:**

This item was tabled until the next Regular Meeting.

**2020-2021 Department of Financial Services Authorization Form:**

Following a brief explanation by the Secretary, it was moved by Commissioner Webber and seconded by Commissioner Pylman to approve the 2020-2021 Department of Financial Services Authorization form as presented to the Commission. The motion passed unanimously by a roll call vote.

**Resolution 20-01, A Resolution Authorizing the Yolo County Tax Collector to collect the 2020-2021 Direct Charges for the District's Benefit Assessment:**

Following a brief discussion, it was moved by Commissioner Kirchhoff and seconded by Commissioner Gomes to approve Resolution 20-01 authorizing the Yolo County Tax Collector to collect the District's Benefit Assessment. The motion passed unanimously by a roll call vote.

**Chief's Report:**

Chief Hamblin reported that Tuesday night meetings and trainings continue to be suspended. Assistant Chief Bagby reported that the Yolo County Department of Public Health plans to do COVID-19 testing in Clarksburg on July 14<sup>th</sup>. Most likely this will be done at the Community Hall.

With no further business before the Commission, it was moved by Commissioner Kirchhoff and seconded by Commissioner Pylman to adjourn the meeting. The motion was approved unanimously by a roll call vote. The meeting was adjourned at 5:08 p.m.

Respectfully submitted,



Richard Bagby  
Secretary to the Commission