

Clarksburg Fire Protection District  
52902 Clarksburg Avenue, P.O. Box 513  
Clarksburg, CA 95612

Regular Meeting of the Board of Commissioners  
June 4, 2020, 4:30 p.m.  
Meeting Minutes

Chairman Pruner called the video conference meeting to order at 4:36 p.m.

**Members present:**

Joe Gomes, Nancy Kirchhoff, Mark Pruner, Steve Pylman, and Bob Webber  
Richard Bagby, Commission Secretary

**Fire personnel present:**

Chief Craig Hamblin, Assistant Chief Richard Bagby, and Firefighter Joe Gomes.

**Public Present:**

There were no members of the general public present.

**Agenda approval:**

It was moved by Commissioner Pylman and seconded by Commissioner Kirchhoff to approve the Agenda as presented. The motion passed unanimously by a roll call vote.

**Approval of the Minutes of the Regular Meeting of May 7, 2020:**

Following a review of the draft minutes of the May 7, 2020 Regular Meeting, it was moved by Commissioner Gomes and seconded by Commissioner Pylman to approve the minutes of the Regular Meeting of the May 7, 2020 meeting as presented. The motion passed unanimously by a roll call vote.

**Approval of the expenditures for the month of April 2020 in the amount of \$ 3,657.89:**

Following a brief discussion, it was moved by Commissioner Kirchhoff and seconded by Commissioner Pylman to approve the expenditures for the month of April 2020 in the amount of \$ 3,657.89. The motion passed unanimously by a roll call vote.

**Public Comment:**

There were no members of the general public present.

**Yocha Dehe Wintun Nation Grant Status:**

Chief Hamblin reported that, due to the Covid-19 issue, the Yocha Dehe Grants Committee will not meet until June 6, 2020. Chairman Pruner asked if we, as a District, could do anything else to advance our application to approval status. The Chief replied in the negative, noting that we had already complied with all application requirements and had a good on site visit with representatives of the Wintun Nation.

**Reports from Commissioners:**

Chairman Pruner reported that he has received a request from Amanda Beck, Chairman of the Friends of the Clarksburg Services and Recreation. Ms. Beck expressed an interest in attending a Commission meeting for the purpose of discussing their endeavor with the Commission. The Chairman reported that, due to scheduling issues, Ms. Beck could not be scheduled to attend a Fire Commission meeting until the August Regular Meeting.

**Acceptance of Donations:**

This item was tabled until the next Regular Meeting.

**Proposed Budget for the 2020-2021 Fiscal Year:**

The Secretary presented a draft budget for the 2020-2021 Fiscal Year. There was an extended discussion that involved, but was not limited to, selected budget categories, requesting from the Yolo County Board of Supervisors a 2 year variance for our audits, reserve fund balances, etc. Following the discussion, it was moved by Commissioner Webber and seconded by Commissioner Gomes to approve the 2020-2021 Fiscal Year Budget in the amount of \$ 174,768.00. The motion passed unanimously by a roll call vote.

**Chief's Report:**

Chief Hamblin reported that Tuesday night meetings and trainings continue to be suspended. Assistant Chief Bagby reported that he contacted Marianne Estes, Assistant to Supervisor Oscar Villegas, to get input with respect to scheduling future Firefighters' Association meetings and this year's 4<sup>th</sup> of July parade. The Chief reported that his inquiry was referred to the office of the County Administrator who issued a reply discouraging both activities until further notice.

With no further business before the Commission, it was moved by Commissioner Kirchhoff and seconded by Commissioner Pylman to adjourn the meeting. The motion was approved unanimously by a roll call vote. The meeting was adjourned at 5:12 p.m.

Respectfully submitted,



Richard Bagby  
Secretary to the Commission