

Clarksburg Fire Protection District  
52902 Clarksburg Avenue, P.O. Box 513  
Clarksburg, CA 95612  
Regular Meeting of the Board of Commissioners  
September 14, 2023, 4:30 p.m. (via In-Person and Zoom)  
Meeting Minutes

Chairman Pruner called the meeting to order at 4:37 p.m.

**Members present:**

Joe Gomes, Mark Pruner, Steve Pylman, and Bob Webber  
Richard Bagby, Commission Secretary

**Members excused:**

Nancy Kirchhoff

**Fire personnel present:**

Chief Craig Hamblin, Assistant Chief Richard Bagby, and Captain Peter Hunn

**Public present:**

There were no members of the general public present.

**Agenda approval:**

It was moved by Commissioner Gomes and seconded by Commissioner Webber to approve the agenda as presented. The motion passed unanimously by a roll call vote.

**Approval of the minutes of the Regular Meeting of August 3, 2023:**

It was moved by Commissioner Webber and seconded by Commissioner Gomes to approve the minutes of the Regular Meeting of August 3, 2023 as presented. The motion passed unanimously by a roll call vote.

**Approval of the use of an expenditure for the month of for the month of June 2023 in the amount of \$2,078.00:**

Secretary Bagby presented this invoice for auditing services that took place during the 2022-2023 fiscal year. The Secretary reported that an opinion from the Department of Financial Services deemed it appropriate to accrue this expenditure to the fiscal year of service (2022-2023). After a short discussion, it was moved by Commissioner Gomes and seconded by Commissioner Webber to approve this additional expenditure for the month of June 2023 in the amount of \$2,078.00. The motion passed unanimously by a roll call vote.

**Approval of the uses of the expenditures for the month of July 2023 in the amount of \$22,292.28:**

The Secretary presented the expenditures that included \$13,296.00 for the District's annual insurance costs. Following discussion and questions, it was moved by Commissioner Webber and seconded by Commissioner Gomes to approve the uses of the expenditures for the month of July 2023 in the amount of \$ 22,292.28. The motion passed unanimously by a roll call vote.

**Approval of Donations:**

It was moved by Commissioner Pylman and seconded by Commissioner Gomes to approve the un-restricted donation of \$10,000.00 from the Erma Wilson Revokable Trust. The motion passed unanimously by a roll call vote.

**Public Comment:**

Captain Hunn cited the changing political climate as a reason to develop, on behalf of the District, a special liaison/committee to advocate for the District in the areas of political action, allocation solicitation, and grant funding. It was the Captain's suggestion to appoint a Commissioner, a Firefighter, and a member of the community to carry out this task. Specifically mentioned was for this group to attend Yolo County Fire Chief's Association meetings; social functions sponsored by community and outside groups; attend County Supervisor meetings; advocate for grants/allocations; etc. Captain Hunn underscored that the members of this office/committee must be under the control of the Board, well trained and politically informed. The Captain requested that this item be placed on the agenda of the next Regular Meeting to be discussed further.

**Reports from Commissioners:**

Commissioner Webber, reported remotely that commercial traffic on the freeways reflects a strong business economy.

Commissioner Gomes reported that the re-paving of Z Line Road has been a welcome improvement.

Commissioner Pylman reported that there appears to be a homeless person living on a raft in Elk Slough.

Commissioner Pruner reported that, tonight, there will be a candlelight vigil for Justin McAllester. Justin, a graduate of Delta High School, died unexpectedly as he was pursuing his studies and extracurricular activities at Sacramento City College.

Chairman Pruner re-stated his desire to provide CPR and First Aid training for the residents of the Clarksburg community. A discussion ensued regarding the logistics of having successful outreach in this area. Chief Hamblin volunteered to investigate training resources in the greater Sacramento area that could implement a training program in Clarksburg.

Chairman Pruner reported on a recent "contact us" communication, from Florida, on our website. The communication requested information that is redundant with information already available on the website (i.e., salary information). This request specifically asked for salary information and the names of employees. The Secretary reported that he has heard nothing from this company since their original request.

**Closed Session for the purpose of discussing pending litigation:**

It was moved by Commissioner Pylman and seconded by Commissioner Gomes to adjourn to Closed Session. The motion passed unanimously by a roll call vote.

Following Closed Session, the Chairman Pruner reported that no action was taken during the Closed Session.

**Grant Application Status:**

Chairman Pruner reported that he is in communication with a staff member from Senator Thompson's office regarding the previously discussed allocation to our District.

**Resolution 23-02, A Resolution approving the Department of Forestry and Fire Protection Agreement #7FG23021 and approving Mark Pruner as the District representative:**

Secretary Bagby reported that the District's application to the Department of Forestry and Fire Protection for a Volunteer Fire Capacity grant has been approved. The application, written by Kevin Rogers, was for up-dated communication equipment in the amount of \$8,828.00. The Board has been asked to approve this resolution and appoint Chairman Pruner to sign the documents relating to the grant. Following discussion, it was moved by Commissioner Pylman and seconded by Commissioner Webber to approve Resolution 23-02 and appoint Chairman Pruner to sign documents on behalf of the District. The motion passed unanimously by a roll call vote. Following, there was a discussion

**Solar Power for Station 40:**

Chairman Pruner distributed a report from Commissioner Kirchhoff regarding the feasibility of the installation of solar power generation capacity at Station 40. It was the consensus of the Board that this item will be placed on the agenda of the next regular meeting.

**Yolo County Fire Sustainability Initiative:**

Chairman Pruner reported on this topic as it was addressed at the Yolo County Supervisor's meeting of September 12<sup>th</sup>. The Chairman's report included the results of the various Proposition 218 elections, the scheduling of "after action" analysis meetings for districts with failed elections, eligibility for application for funding following failed elections, and application for funding by districts without "new" Proposition 218 elections. An extended discussion ensued regarding the various categories utilized to assess land and the categories as they relate to the District's existing Proposition 218 benefit assessment. It was the consensus of the Board to place this item on the agenda of the next Regular meeting.

Chairman Pruner reported to the Board that he has scheduled a Special Meeting to be held on September 20, 2023. This will be a Special Meeting for the purpose of addressing the concerns regarding the Yolo County Fire Sustainability Initiative and services provided by SCI Consulting, the company hired by the County of Yolo to assist fire districts in conducting Proposition 218 elections.

**Potential limits of local government's ability to raise revenue. Initiative #21-0042A1 (aka #1935):**

Secretary Bagby presented the Board with a California Special Districts Association (CSDA) briefing on this ballot initiative that will potentially limit local government's ability to levee additional fees for service. It was the Chair's opinion that this initiative, if passed, will not affect our District's ability to raise revenue through the Proposition 218 process. An extended discussion ensued.

**Chief's Report:**

Chief Hamblin called the Board's attention to the, recently purchased, chairs in the meeting room. The Chief reported to the Commissioners that the Firefighters' Association purchased the chairs to replace the older chairs that were in various stages of disrepair. The Chief reported that the District was represented by an Engine company at Barry McClain's celebration of life on September 9th. The Chief reported that he and Captain Hunn are in the process of developing specifications for a Type 1 tactical water tender. A number of questions were asked by the Commissioners. The Chief concluded his report by informing the Board that new firefighter interviews and agility testing will take place on October 14<sup>th</sup>.

With no further business before the Board, it was moved by Commissioner Webber and seconded by Commissioner Pylman to adjourn the meeting. The motion passed unanimously by a roll call vote. The meeting was adjourned at 7:30 p.m.

Respectfully submitted,



Richard Bagby  
Secretary to the Commission