

Clarksburg Fire Protection District

52902 Clarksburg Avenue, P.O. Box 513
Clarksburg, CA 95612

Regular Meeting of the Board of Commissioners
October 1, 2020, 4:30 p.m.
Meeting Minutes

Chairman Pruner called the video conference meeting to order at 4:40 p.m.

Members present:

Joe Gomes, Nancy Kirchhoff, Mark Pruner, Steve Pylman, and Bob Webber
Richard Bagby, Commission Secretary

Fire personnel present:

Chief Craig Hamblin, Assistant Chief Richard Bagby, and Firefighter Joe Gomes

Public Present:

There were no members of the general public present.

Agenda approval:

It was moved by Commissioner Gomes and seconded by Commissioner Kirchhoff to approve the Agenda as presented. The motion passed unanimously by a roll call vote.

Approval of the Minutes of the Regular Meeting of September 3, 2020:

Following a review of the draft minutes of the September 3, 2020 Regular Meeting, it was moved by Commissioner Kirchhoff and seconded by Commissioner Gomes to approve the minutes of the Regular Meeting of the September 3, 2020 meeting as presented. The motion passed unanimously by a roll call vote.

Approval of the expenditures for the month of August 2020 in the amount of \$3,383.12:

Following a brief examination, it was moved by Commissioner Pylman and seconded by Commissioner Gomes to approve the expenditures for the month of August 2020 in the amount of \$3,383.12. The motion was approved unanimously by a roll call vote. Following the consideration of this agenda item, there was a brief discussion of the close out of the 2019-2020 Fiscal Year budget. The Secretary reported that, upon examination of the General Ledger (GL) 293, a number of the revenue amounts were not assigned to the proper categories. The Secretary stated that he will contact the Supervisor of Accounting at the Yolo County Office of Financial Services in an attempt to resolve the discrepancies. The Chairman asked that a review of the 2019-2020 budget be on the agenda of the next Regular Meeting.

Closed Session:

It was moved by Commissioner Kirchhoff and seconded by Commissioner Pylman to adjourn to Closed Session for the purpose of discussing pending litigation. The motion passed unanimously by a roll call vote.

Following the Closed Session, Chairman Pruner reported that the Board took action to authorize Chairman Pruner to file, pro bono, the necessary papers to oppose the Validation Action proposed by the California Department of Water Resources (DWR) in regards to the Tunnel Project.

Reports from Commissioners:

Chairman Pruner called the Board's attention to a number of Delta Protection Commission issues that relate to that Commission's relationship and communication with members of the Delta Community.

Report on contact from the Delta Conveyance Construction Authority (DCA):

Chairman Pruner reported that he recently received a questionnaire requesting information about our District's scope of service with regards to the single tunnel project. Chief Hamblin stated that he has seen the questionnaire and noted that many of the operational services listed on the questionnaire were in the area of technical rescue and not within our capabilities. The Chief noted that, within the Sacramento area, technical rescue specialties (low angle, high angle, confined space, hazmat, etc.) are divided between different stations with each station maintaining skills in particular areas. Chief Hamblin stated that our District devotes the major portion of our training time to those skills needed to meet the needs of our Community. A lengthy discussion followed that included, but was not limited to, the potential for additional training, cost subsidies for additional training, the practicality of such training, County (Sacramento) jurisdictional issues, etc. Following discussion, the Chief recommended our District not expand our training, skills, and certification to meet the technical rescue requirements of the single tunnel project. The Chief emphasized that our District could meet the fire, accident, and basic life support (BLS) needs of the project.

Communication with Courtland and Walnut Grove Fire Protection Districts:

Chairman Pruner reported that he has communicated with Barry McClain, Governing Board Chairman of the Courtland Fire District, and Mark Rogerson, Governing Board Chairman of the Walnut Grove Fire District. The Chair reported that both Barry and Mark expressed a strong interest in working with our District in a common effort represent the needs of our three fire districts to the DCA. Chairman Pruner noted that joint meetings are pending. Chairman Pruner advised the members of the Board that there may be a need for a Special meeting to approve a comment letter prior to October 20, 2020.

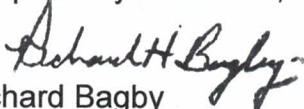
Chief's Report:

Chief Hamblin reported that, given our status as an essential service, he is in the process of resuming active training for the firefighters. The Chief brought up the need for beginning training for another class of probationary firefighters. In response to questions, the Chief reminded the Board that information on the District hiring policy and applications for probationary firefighter are available at the fire station and are accepted on a continuous basis. The Chief discussed a number of the issues that relate to recruitment, training, and retention of volunteers.

There was a discussion about the emergency access needs for some our marginally ambulatory residents who call for emergency service.

With no further business before the Commission, it was moved by Commissioner Kirchhoff to adjourn the meeting. The motion was approved unanimously by a roll call vote. The meeting was adjourned at 6:02 p.m.

Respectfully submitted,



Richard Bagby
Secretary to the Commission