

Clarksburg Fire Protection District
52902 Clarksburg Avenue, P.O. Box 513
Clarksburg, CA 95612
Special Meeting
December 20, 2023
4:30 p.m.
Meeting Minutes

Chairman Mark Pruner called the meeting to order at 4:36 p.m.

Members present:

Joe Gomes, Mark Pruner, Steve Pylman, and Bob Webber
Richard Bagby, Commission Secretary

Members excused:

Nancy Kirchhoff

Fire personnel present:

Chief Craig Hamblin, Assistant Chief Richard Bagby, Captain Peter Hunn, and Firefighter Joe Gomes.

Public present:

There were no members of the general public present.

Approval of the Agenda:

It was moved by Commissioner Pylman and seconded by Commissioner Gomes to approve the agenda as presented. The motion passed unanimously by a roll call vote.

Update of Equipment Replacement Plan:

Chief Hamblin presented two proposals to provide a new, 2000-gallon, Tactical Water Tender. The two bids were for a Tactical Water Tender, the specifications for which were developed by Chief Hamblin and Captain Hunn. Captain Hunn gave his assurance that both proposals were for an apparatus conforming to the provided specifications. One proposal was from U.S. Fire Apparatus in the amount of \$589,500.00. A second proposal was from Hi-Tech Emergency Vehicle Service, Inc., acting as a dealer for Toyne, Inc., in the amount of \$497,047.00. Both proposals were California sales tax exclusive.

An extended discussion ensued that included, but was not limited to the "apples to apples" integrity of the bids, unforeseen cost increase component of both bids, specifics of the cab and chassis procurement, specific features of the equipment, etc. Following discussion, it was moved by Commissioner Pylman and seconded by Commissioner Webber to accept the proposal from Hi-Tech Emergency Vehicle Service Inc. in the amount of \$497,047.00 and authorize Chief Hamblin to enter in to contract with that company to purchase the apparatus. The motion passed unanimously by a roll call vote.

Consideration of a new Proposition 218 Special Assessment:

Chairman Pruner called the Board's attention to the two versions of the Proposition 218 Engineer's Report provided by SCI Consulting of Fairfield, California. The Chairman emailed these documents to the Commission on Friday, December 15th. The two versions were the same in content but differed in format (pdf vs. Word). Following discussion, it was the consensus of the Board to review the versions of the Engineer's report, involve the committee previously appointed by the Board, and discuss the various provisions included in the SCI Engineer's report. Further discussion included the use of redline Word to propose changes to the report, the use of local technology to facilitate discussion, organizational aspects of the document, alignment of the Engineer's report with our District Administrative Code, the report's exclusivity of the proposed Assessment to fire protection, the various formulas for assessment of properties and structures, the possibility for perceived inequities in the formulas, and minor changes proposed by the Chairman.

The Chairman called the Board's attention to the need for a more quantified facilities upgrade plan (sewer, concrete apron, etc.) that can be addressed in the SCI Engineer's Report.

Also discussed was the need to communicate the intent of this proposal to capture the County "matching component" of the new Proposition 218 Assessment, how residents will benefit financially from the proposed changes, the need for a draft report that specifies the actual assessment for each parcel, financial responsibility for the various components of the Assessment, and projected costs involved in the entire process.

It was the consensus of the Board that this item will be continued to the next Regular Meeting and any necessary Special Meeting(s).

It was the consensus of the Board that the next Regular Meeting will be held on January 11, 2024.

With no further business before the Commission, it was moved by Commissioner Gomes and seconded by Commissioner Pylman to adjourn the meeting. The motion passed by a roll call vote and the meeting was adjourned at 6:00 p.m.

Respectfully submitted,



Richard Bagby
Secretary to the Commission