

Clarksburg Fire Protection District
52902 Clarksburg Avenue, P.O. Box 513
Clarksburg, CA 95612
Regular Meeting of the Board of Commissioners
September 1, 2022, 4:30 p.m. (via In-Person and Zoom)
Meeting Minutes

Vice-Chairman Webber called the meeting to order at 4:30 p.m.

Members present:

Joe Gomes, Nancy Kirchhoff, and Bob Webber
Richard Bagby, Commission Secretary

Members Excused:

Mark Pruner and Steve Pylman

Fire personnel present:

Chief Craig Hamblin, Assistant Chief Richard Bagby, Captain Peter Hunn and Firefighter Joe Gomes

Public/Presenters Present:

There were no members of the public present.

Agenda approval:

It was moved by Commissioner Gomes and seconded by Commissioner Kirchhoff to approve the agenda as presented. The motion passed unanimously by a roll call vote.

Approval of Virtual Meeting:

The Board reconsidered the circumstances of the state of emergency in California. It was moved by Commissioner Kirchhoff and second by Commissioner Gomes, that the Board found that the state or local officials continue to impose or recommend measures to promote social distancing and that this meeting be approved to proceed by teleconference and in person without compliance with Government Code §54953(b)(3). The motion passed unanimously by a roll call vote.

Approval of the minutes of the Regular Meeting of August 4, 2022:

It was moved by Commissioner Gomes and seconded by Commissioner Kirchhoff to approve the minutes of the Regular Meeting of August 4, 2022 as presented. The motion passed unanimously by a roll call vote.

Approval of the uses of the expenditures for the month of July 2022 in the amount of \$ 19,843.60:

Following discussion, it was moved by Commissioner Gomes and seconded by Commissioner Kirchhoff to approve the uses of the expenditures for the month of July 2022 in the amount of \$19,643.60 The motion passed unanimously by a roll call vote.

Public Comment:

Captain Hunn took this opportunity to report on the status of the District's grant application filed with Yocha Dehe Giving.

Closed Session:

A Closed Session was not held.

Reports from Commissioners:

There were no reports from Commissioners.

2022-2023 Final Budget:

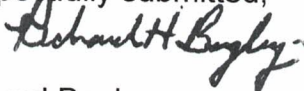
Secretary Bagby reported that he and Chief Hamblin met and developed a number of suggested revisions to the current fiscal year budget. The Secretary delineated that the addition of the American Rescue Plan (ARP) grant revenue, ARP expenditures, and carry-over expenditures for the new Grass 40 were responsible for the major changes. Following discussion, it was moved by Commissioner Kirchhoff and seconded by Commissioner Gomes to approve the Final Budget for the 2022-2023 Fiscal Year in the amount of \$203,436. The motion passed unanimously by a roll call vote.

Chief's Report:

Chief Hamblin reported that the District call volume is very near normal for this time of year. The Chief noted that we are, however, experiencing a high number of "move-up" calls where we are called to staff other stations in the County while that station's resources are committed to a fire. The Chief provided the Board with a narrative on the *move-up* process. That narrative included, but was not limited to in-District staffing requirements, how the *Active 911* application assists the local dispatching officer in determining availability of personnel, the factors that go into the declining of such a call, and the importance of maintaining sufficient personnel "in District" to address local needs. Chief Hamblin concluded his report with an open discussion of the proposed Eagle Scout project of posting addresses on South River Road between Clarksburg and the County line.

With no further business before the Board, it was moved by Commissioner Kirchhoff and seconded by Commissioner Gomes to adjourn the meeting. The motion passed unanimously by a roll call vote. The meeting was adjourned at 5:27 p.m.

Respectfully submitted,



Richard Bagby
Secretary to the Commission