

Clarksburg Fire Protection District
52902 Clarksburg Avenue, P.O. Box 513
Clarksburg, CA 95612
Regular Meeting of the Board of Commissioners
November 3, 2022, 4:30 p.m. (via In-Person and Zoom)
Meeting Minutes

Chairman Pruner called the meeting to order at 4:35 p.m.

Members present:

Joe Gomes, Nancy Kirchhoff, Steve Pylman, Mark Pruner and Bob Webber
Richard Bagby, Commission Secretary

Fire personnel present:

Chief Craig Hamblin, Assistant Chief Richard Bagby, Captain Peter Hunn and Firefighter Joe Gomes

Public Present:

There were no members of the general public present.

Approval of Virtual Meeting:

The Board reconsidered the circumstances of the state of emergency in California. It was moved by Commissioner Pylman and seconded by Commissioner Gomes that the Board found that the state or local officials continue to impose or recommend measures to promote social distancing and that this meeting be approved to proceed by teleconference and in person without compliance with Government Code §54953(b)(3). The motion passed unanimously by a roll call vote.

Yolo Resource Conservation District:

Secretary Bagby reported that Ms. Tanya Meyer of the Yolo Resource Conservation District, originally scheduled to present, sent her regrets due to illness. The Secretary reported that Ms. Meyer has requested to be on the agenda of the next Regular Meeting.

Agenda approval:

It was moved by Commissioner Kirchhoff and seconded by Commissioner Gomes to approve the agenda as presented. The motion passed unanimously by a roll call vote.

Approval of the minutes of the Regular Meeting of October 13, 2022:

It was moved by Commissioner Pylman and seconded by Commissioner Gomes to approve the minutes of the Regular Meeting of October 13, 2022 as corrected. The motion passed unanimously by a roll call vote.

Approval of the uses of the expenditures for the month of September 2022 in the amount of \$5,046.62:

Following discussion, it was moved by Commissioner Kirchhoff and seconded by Commissioner Webber to approve the uses of the expenditures for the month of September 2022 in the amount of \$5,046.62 The motion passed unanimously by a roll call vote.

Public Comment:

There was no public comment.

Closed Session:

It was moved by Commissioner Webber and seconded by Commissioner Pylman to adjourn to Closed Session and for that Closed Session include Captain Hunn. The motion passed unanimously by a roll call vote.

Following the Closed Session, Chairman Pruner reported that no action was taken during the Closed Session.

Reports from Commissioners:

Commissioner Webber reported that it's been 4 weeks since his recent medical procedure and all is well.

Commissioner Pruner reminded all of the photo with Supervisor Villegas tomorrow morning.

Grant Application Status:

Captain Hunn reported that he has nothing new to report regarding the Yocha Dehe Giving grant application. Nevertheless, the Captain reported that he and Chief Hamblin are developing specifications and cost updates for the new water tender. Captain Hunn noted that there is a significant delay in ordering the cab and chassis component of the tender. At this time, we are looking at orders "opening up" early in calendar year 2023.

There was an extended discussion regarding the active grant applications of the District. The discussion included, but was not limited to, current grant applications, cost increases, the age of our existing equipment, proposed specifications, the various vendors, supply chain delays, etc.

Chairman Pruner related a conversation with the office of Assemblymember Cecilia Agular-Curry regarding the potential for additional funding from the State Legislature. The Chairman further reported that, following a number of communications, the Assemblymember encouraged Chairman Pruner to be open in expressing the needs of the District to her office. It was the consensus of the Board that the District maintain a list of District needs and updated costs to provide to our elected representatives.

Independent Audit for fiscal years ending (FYE) in 2020 and 2021:

Secretary Bagby reported that he has requested a quote from Fechter and Company to complete the District's independent audit for the aforementioned fiscal years. The Secretary reported that some time was lost in this process due the sudden passing of the company's owner, Mr. Craig R. Fechter (1976-2022). Notwithstanding, Craig's company is still in business and our request for a quote is on the desk of an associate. This item will be on the agenda of the next Regular Meeting.

Related to this is the District's request to the Yolo County Board of Supervisors to allow our District to complete independent audits on a biennial basis. The Secretary reported that the Yolo County Department of Financial Services (DFS) approved our request, the request was forwarded to the Yolo County Board of Supervisors, where our request was approved by Resolution 22-78 on June 7, 2022. Apparently, the delay in notification to the District was due to personnel changes at DFS.

Review and response to the Department of Water Resources (DWR) draft Environmental Impact Report (EIR):

Chairman Pruner distributed summary material on the current EIR under consideration. The Chair called the Board's attention to Chapter 21 and Appendix 21a, Public Safety in the Delta and Appendix 3G, Community Benefits Program. Our comments, if any, are due December 16, 2022. Chairman Pruner went on to outline the concern of some citizens that participating in the comment process may make the participants appear supportive of the project. The Chair expressed the opinion that not participating in the process potentially excludes any input into a project that, although objectionable, may ultimately come to fruition. A discussion ensued that included, but was not limited to, increased traffic in our District, funding for additional personnel during the period of construction, potential improvement of community water sources, the breadth of interest in the Community Benefits Program, etc. Chairman Pruner encouraged the Commissioners to study the documents. This item will be on the agenda of the next Regular Meeting.

Following the discussion of the DWR EIR, there was a discussion regarding the recent Ironman competition that utilized some of the Yolo County and Clarksburg Fire District roads. The discussion specifically related to the purported revenue impact (\$18,000,000) experienced by Sacramento County contrasted to little or no revenue to Yolo County or our District.

Chief's Report:

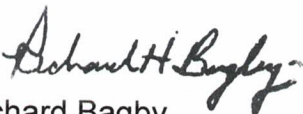
Chief Hamblin reported on the Yolo County Fire Chief's Association Meeting of November 1, 2022. The Chief focused his report on the distribution of the \$550,000 that the Yolo County Board of Supervisors has allocated for fire district/department assistance. The Chief's report and discussion that followed included, but was not limited to, accidental email communications received by the Chief, the nature of the committee that has been assigned the task of distribution, the level of transparency that's been practiced, the involvement of the various governing board's affected, the criteria that will be used to allocate funds to different districts and departments, the overall objectivity of the committee distributing the funds, etc.

The Chief initiated a discussion about various infrastructure projects that might be completed in and around the Fire Station to improve ingress and egress to the property. Following discussion, it was the consensus of the Board that the District investigate hiring a contractor/design engineer to develop plan(s) to improve the infrastructure relating to the Station property. It was further the consensus of the Board that this item be placed on the agenda of the next Regular Meeting.

Chief Hamblin reminded the Commissioners of the Parade of Lights on December 2nd and the Christmas Dinner on December 3rd. The Chief reported that, to date, the District has responded to 226 calls for service during the current calendar year.

With no further business before the Board, it was moved by Commissioner Pylman and seconded by Commissioner Gomes to adjourn the meeting. The motion was passed unanimously and the meeting was adjourned at 6:45 p.m.

Respectfully submitted,



Richard Bagby
Secretary to the Commission