

Clarksburg Fire Protection District  
52902 Clarksburg Avenue, P.O. Box 513  
Clarksburg, CA 95612  
Regular Meeting of the Board of Commissioners  
August 3, 2023 4:30 p.m. (via In-Person and Zoom)  
Meeting Minutes

Chairman Pruner called the meeting to order at 4:35 p.m.

**Members present:**

Joe Gomes, Nancy Kirchhoff, Mark Pruner, Steve Pylman, and Bob Webber  
Richard Bagby, Commission Secretary

**Fire personnel present:**

Chief Craig Hamblin, Assistant Chief Richard Bagby, and Captain Peter Hunn

**Public present:**

There were no members of the general public present.

**Agenda approval:**

It was moved by Commissioner Webber and seconded by Commissioner Pylman to approve the agenda as presented. The motion passed unanimously by a roll call vote.

**Approval of the minutes of the Regular Meeting of July 10, 2023:**

It was moved by Commissioner Kirchhoff and seconded by Commissioner Pylman to approve the minutes of the Regular Meeting of July 10, 2023 as presented. The motion passed unanimously by a roll call vote.

**Approval of the uses of the expenditures for the month of June 2023 in the amount of \$3,788.77:**

Following discussion and questions, it was moved by Commissioner Pylman and seconded by Commissioner Gomes to approve the uses of the expenditures for the month of June 2023 in the amount of \$ 26,510.08. The motion passed unanimously by a roll call vote.

**Reports from Commissioners:**

Commissioner Webber reported that grape harvest is "just around the corner".

Chairman Pruner reported on his communications with Jeanette Hynson, Senior Consultant with SCI Consulting Group of Fairfield. SCI Consulting is the company that has been contracted by Yolo County to assist fire districts in the planning of their new Proposition 218 benefit assessments. The Chairman reported his communications included the following information:

Of the four Proposition 218 elections held thus far, only one has passed.

Ms Hynson is available to consult with our District during the last three weeks in September.

Chairman Pruner expressed his desire to invite Ms. Hynson to one of our meetings in order to make the consultation open and transparent to the people we serve.

A lengthy discussion ensued regarding the County's sustainability funding for rural fire districts. The discussion included, but was not limited to, the strategy in marketing a Proposition 218 election, requiring new Proposition 218 elections in order for Districts to receive matching funds from the County, and the County "conditionally" funding districts failing to pass a Proposition 218 election.

**Closed Session for the purpose of discussing pending litigation:**

It was moved by Commissioner Pylman and seconded by Commissioner Gomes to adjourn to Closed Session. The motion passed unanimously by a roll call vote.

Following Closed Session, the Chairman Pruner reported that no action was taken during the Closed Session.

**Grant Application Status:**

Chairman Pruner reported a communication with a staff member from Senator Thompson's office wherein the District has the potential to receive a legislative allocation from the Federal government. A lengthy discussion ensued regarding grants, allocations, specific granting sources, and various rubrics/considerations that may be utilized in the decision-making process. Following discussion, Captain Peter Hunn asked the Board to thank those present to recognize the people that have been responsible for the District's recent pursuit of grants and allocations. This included, but was not limited to, Chairman Pruner, Dominic DeMare, Senator Bill Dodd, Assembly member Cecilia Aguiar Curry, and their respective staff members.

**Resolution 23-01, A Resolution requesting the Yolo County Tax Collector to collect District charges on the 2023-2024 Yolo County Property tax roll:**

Secretary Bagby reminded the Board that this Resolution is a requirement to have the County of Yolo collect the District Benefit Assessment. Following a brief discussion, it was moved by Commissioner Webber and seconded by Commissioner Pylman to approve Resolution 23-01. The motion passed unanimously by a roll call vote.

**Sale of Surplus Property:**

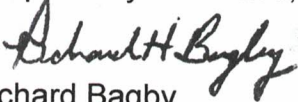
Chief Hamblin informed the Board that he has received an offer to purchase the District's 1990 Ford F-350, formally serving as Squad 40, for the sum of three thousand dollars. The Chief stated that, in his opinion, this is a more than fair offer. A brief discussion ensued. Following discussion, it was moved by Commissioner Gomes and seconded by Commissioner Kirchhoff to declare the aforementioned vehicle surplus and accept the offer from Merwin Vineyards to purchase the vehicle for the sum of three thousand dollars. The motion passed unanimously by a roll call vote.

**Chief's Report:**

Chief Hamblin reported that, during the past month, the District has responded to 15 calls. The Chief reported on the station coverage in Woodland during their multiple structure fires and mutual aid to Montezuma Fire District (Ryer Island). Chief Hamblin reported that, during the past month, personnel spending a number of hours on equipment maintenance. The Chief concluded his report by reporting that the District, through posting and "word of mouth", is placing a strong emphasis on recruiting new firefighters and adding applications to those already on file. The Chief stated that this will support interviews, agility testing, and hiring within the next two months.

With no further business before the Board, it was moved by Commissioner Kirchhoff and seconded by Commissioner Pylman to adjourn the meeting. The motion passed unanimously by a roll call vote. The meeting was adjourned at 7:30 p.m.

Respectfully submitted,



Richard Bagby  
Secretary to the Commission