

Clarksburg Fire Protection District

52902 Clarksburg Avenue, P.O. Box 513
Clarksburg, CA 95612

Regular Meeting of the Board of Commissioners
September 3, 2020, 4:30 p.m.
Meeting Minutes

Chairman Pruner called the video conference meeting to order at 4:30 p.m.

Members present:

Joe Gomes, Nancy Kirchhoff, Mark Pruner, Steve Pylman, and Bob Webber
Richard Bagby, Commission Secretary

Fire personnel present:

Chief Craig Hamblin, Assistant Chief Richard Bagby, and Firefighter Joe Gomes

Public Present:

There were no members of the general public present.

Agenda approval:

It was moved by Commissioner Pylman and seconded by Commissioner Gomes to approve the Agenda as presented. The motion passed unanimously by a roll call vote.

Approval of the Minutes of the Regular Meeting of August 6, 2020:

Following a review of the draft minutes of the August 6, 2020 Regular Meeting, it was moved by Commissioner Pylman and seconded by Commissioner Gomes to approve the minutes of the Regular Meeting of the August 6, 2020 meeting as presented. The motion passed unanimously by a roll call vote.

Approval of the expenditures for the month of June 2020 in the amount of \$ 4,511.55:

Following a brief discussion of the expenditures and the fiscal year utilized by the Fire District (July 1st-June 30th), it was moved by Commissioner Kirchhoff and seconded by Commissioner Pylman to approve the expenditures for the Month of June 2020 in the amount of \$ 4,511.55. The motion passed unanimously by a roll call vote.

Approval of the expenditures for the month of July 2020 in the amount of \$18,354.05.

Following a brief examination, it was moved by Commissioner Gomes and seconded by Commissioner Kirchhoff to approve the expenditures for the month of July 2020 in the amount of \$18,354.05. The motion was approved unanimously by a roll call vote.

Reports from Commissioners:

Commissioner Pylman called the Board's attention to several parcels in the District that are significantly overgrown with dry vegetation. It was the Commissioner's concern that this condition poses a significant fire hazard to the parcels themselves and adjacent properties. Chief Hamblin reminded all present that the Clarksburg Fire District has no weed abatement regulations. The reason for this is the need to enforce any regulation based on specific criteria and on a District wide basis. A lengthy discussion ensued that included, but was not limited to, the potential for County enforcement of hazards and informal contact with property owners. Chief Hamblin reminded the Board that once we pass regulations we must inspect all properties.

Commissioner Pylman inquired as to the reason for the high visibility law enforcement presence in the area yesterday.

Chairman Pruner reported that, yesterday afternoon, the Delta Protection Commission Advisory Committee met via Zoom. The Chairman noted that there was high interest (30 people) in the meeting and that there was a great deal of information provided regarding the Delta National Heritage Area (NHA). If approved at the September 17th meeting of the Delta Protection Commission, there will be a public advisory board associated with the project. The purpose of this advisory board will be to function for approximately 2 ½-3 years in an advisory capacity to the DPC. Chairman Pruner encouraged members of this Board to consider application for appointment.

Commissioner Pruner reported that he contacted Barry McClain of the Courtland Fire Protection District and Mark Rogerson of the Walnut Grove Fire Protection District.

Closed Session:

It was moved by Commissioner Kirchhoff and seconded by Commissioner Pylman to adjourn to Closed Session for the purpose of discussing pending litigation. The motion passed unanimously by a roll call vote.

Following the Closed Session, Chairman Pruner reported that no action was taken during the Closed Session.

Report on contact from the Delta Conveyance Construction Authority (DCA):

Chairman Pruner reported receiving a telephone call from a DCA consultant, Mr. Troy Torbett. Mr. Torbett requested detailed information regarding our District's emergency response capabilities for the Department of Water Resources (DWR) single tunnel project. There was an extended discussion regarding how to respond to this request. It was the consensus of the Board that Chairman Pruner will address this issue in his communication with Courtland and Walnut Grove fire districts. In addition, it was the consensus of the Board to place this item on the agenda of the next Regular Meeting.

Yocha Dehe Wintun Nation Grant Status:

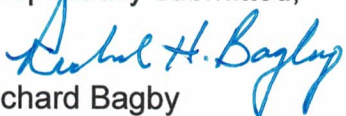
Chief Hamblin reported that this grant application is on hold due to the COVID 19 restrictions that have been placed on the Tribe's business activities. On a related topic, the Chief reported that he has heard nothing from the Federal Emergency Management Agency (FEMA) regarding the District's pending grant application for a new grass engine. The Chief expressed his concern that, if FEMA fails to approve this grant, we need to pursue alternative funding and develop specifications to order a new grass engine within the next year. There was an extended discussion regarding apparatus procurement that included the development of specifications, the unique needs of our District, finance, and production scheduling of an actual apparatus order. At the Chairman's request, Chief Hamblin delineated the basic fire apparatus engine ratings (i.e. Type I, Type II, Type III, etc.).

Chief's Report:

Chief Hamblin reported that call volume is up, with the District responding to approximately 30 calls for service in each of the recent months (July and August). The Chief reported that, in addition to responding to calls for service, firefighters are continuing equipment maintenance, apparatus inspection, and limited "on line" training updates.

With no further business before the Commission, it was moved by Commissioner Kirchhoff and seconded by Commissioner Webber to adjourn the meeting. The motion was approved unanimously by a roll call vote. The meeting was adjourned at 5:56 p.m.

Respectfully submitted,


Richard Bagby
Secretary to the Commission