

Clarksburg Fire Protection District  
52902 Clarksburg Avenue, P.O. Box 513  
Clarksburg, CA 95612  
Regular Meeting of the Board of Commissioners  
May 4, 2023 4:30 p.m. (via In-Person and Zoom)  
Meeting Minutes

Vice Chairman Webber called the meeting to order at 4:30 p.m.

**Members present:**

Joe Gomes, Steve Pylman, and Bob Webber  
Richard Bagby, Commission Secretary

**Fire personnel present:**

Chief Craig Hamblin and Assistant Chief Richard Bagby

**Members excused:**

Nancy Kirchhoff and Mark Pruner

**Agenda approval:**

It was moved by Commissioner Gomes and seconded by Commissioner Pylman to approve the agenda as presented. The motion passed unanimously by a roll call vote.

**Approval of the minutes of the Regular Meeting of April 6, 2023:**

It was moved by Commissioner Gomes and seconded by Commissioner Pylman to approve the minutes of the Regular Meeting of April 6, 2023 as presented. The motion passed unanimously by a roll call vote.

**Approval of the minutes of the Special Meeting of April 17, 2023:**

It was moved by Commissioner Pylman and seconded by Commissioner Gomes to approve the minutes of the Special meeting of April 17, 2023 as presented. The motion passed unanimously by a roll call vote.

**Approval of the uses of the expenditures for the month of March 2023 in the amount of \$7,252.30:**

Following discussion, it was moved by Commissioner Gomes and seconded by Commissioner Pylman to approve the uses of the expenditures for the month of March 2023 in the amount of \$7,252.30 The motion passed unanimously by a roll call vote.

**Public Comment:**

There was no public comment.

**Reports from Commissioners:**

Commissioner Pylman reported that access to the back portion of the annex building is somewhat restricted by the equipment of our neighbor.

Commissioner Gomes reminded the Board of "Scout Sunday" and the upcoming Troop 83, Boy Scout Open House on May 7<sup>th</sup>.

Commissioner Webber reported that he attended, virtually, the Yolo County Board of Supervisors meeting of Thursday, April 27, 2023. The Commissioner stated that he found the inter-working of our County government most informative.

Commissioner Pylman took this opportunity to share the most recent update of the District's Apparatus Replacement Plan. The Commissioner presented two versions, one with Yolo County matching funds for our Proposition 218 Assessment and one with the matching funds and a 5% increase in the District's Proposition 218 Assessment. A brief discussion ensued.

**Closed Session:**

A Closed Session was not held.

**Grant Application Status:**

Secretary Bagby reported that the District has received no information regarding the status of the District's Grant applications. The Secretary reported that Kevin Rogers had recently filed an application with the California Department of Forestry for a Cal Fire Volunteer Fire Assistance Grant. Given the emphasis of the grant of firefighter safety, the grant is requesting 50% matching funds for hand-held communications equipment.

**Independent Audit for fiscal years ending (FYE) in 2020 and 2021:**


Secretary Bagby reported that, Fechter and Company has presented the District with a draft of Independent Audits for the fiscal years ending in 2021 and 2022. The Secretary reminded he members of the Board that those drafts were included in the Board Packet of this meeting. There was a brief discussion. It was the consensus of the members present that approval of those drafts be postponed to a future meeting.

**Chief's Report:**

Assistant Chief Bagby reported that the Firefighters' Association Ladies Night Dinner of April 29<sup>th</sup> went well and the presentation by Steve Heringer on the German Prisoner of War camps in Clarksburg was well received.

With no further business before the Board, it was moved by Commissioner Gomes and seconded by Commissioner Pylman to adjourn the meeting. The motion passed unanimously by a roll call vote. The meeting was adjourned at 5:10 p.m.

Respectfully submitted,

  
Richard Bagby  
Secretary to the Commission