

Clarksburg Fire Protection District
52902 Clarksburg Avenue, P.O. Box 513
Clarksburg, CA 95612
Regular Meeting of the Board of Commissioners
July 7, 2022, 4:30 p.m. (via In-Person and Zoom)
Meeting Minutes

Vice-Chairman Webber called the meeting to order at 4:30 p.m.

Members present:

Joe Gomes, Steve Pylman, and Bob Webber
Richard Bagby, Commission Secretary

Members Excused:

Nancy Kirchhoff and Mark Pruner

Fire personnel present:

Chief Craig Hamblin, Assistant Chief Richard Bagby, Captain Peter Hunn, and Firefighter Joe Gomes

Public/Presenters Present:

There were no members of the public present.

Agenda approval:

It was moved by Commissioner Pylman and seconded by Commissioner Gomes to approve the agenda as presented. The motion passed unanimously by a roll call vote.

Approval of Virtual Meeting:

The Board reconsidered the circumstances of the state of emergency in California. It was moved by Commissioner Pylman and second by Commissioner Gomes, that the Board found that the state or local officials continue to impose or recommend measures to promote social distancing and that this meeting be approved to proceed by teleconference and in person without compliance with Government Code §54953(b)(3). The motion passed unanimously by a roll call vote.

Approval of the minutes of the Regular Meeting of June 2, 2022:

It was moved by Commissioner Gomes and seconded by Commissioner Pylman to approve the minutes of the Regular Meeting of June 2, 2022 as presented. The motion passed unanimously by a roll call vote.

Approval of the uses of the expenditures for the month of May 2022 in the amount of \$ 6,271.81:

Following discussion, it was moved by Commissioner Pylman and seconded by Commissioner Gomes to approve the uses of the expenditures for the month of May 2022 in the amount of \$6,271.81 The motion passed unanimously by a roll call vote.

Public Comment:

Captain Hunn took this opportunity to report to the Board that Yocha Dehe Giving has acknowledged receipt of our application for grant funding for a portion of a new Water Tender. The Captain stated that he is anxiously waiting for the acceptance of our Letter of Intent (LOI), which allows the application process to move forward.

Closed Session:

A Closed Session was not held.

Reports from Commissioners:

Commissioner Gomes reported that there was a net profit from the recent 75th Anniversary Celebration.

Local Agency Formation Commission (LAFCo) 2021 Municipal Services Review and Sphere of Influence Study:

Vice-Chairman Webber gave a brief report on the LAFCo meeting of June 30, 2022. The report included, but was not limited to, concerns from the Elkhorn District regarding their status, questions regarding response times, and the Vice-Chairman's concern that the revised document was not available on-line.

2022-2023 Preliminary Budget:

Secretary Bagby reported that he has nearly completed all the documents to submit the District's 2022-2023 Preliminary Budget.

2022-2023 Proposition 218 Benefit Assessment:

Secretary Bagby reported that the 2022-2023 Assessment roll has been prepared and is currently under review. The Secretary further reported that there were a minimal number of lot line adjustments during the past year.

Resolution 22-02, A Resolution requesting the Yolo County Tax Collector to collect the district charges on the 2022-2023 Yolo County Tax roll:

Following discussion, it was moved by Commissioner Gomes and Seconded by Commissioner Pylman to approve Resolution 22-02. The motion was approved unanimously by a roll call vote.

Department of Water Resources (DWR) Community Benefits Program:

The Vice-Chairman reviewed the various communications that have been circulating between some of the non-profit organizations in Clarksburg and other communities in the Delta. Following discussion, it was the consensus of the Board that it is, in all likelihood, premature to begin pursuit of this funding.

Facebook Donations:

A discussion ensued regarding the Fire District availing itself to the *Facebook* venue for receiving donations. Following discussion, it was the consensus of the Board that, given the Districts status as a sub-division of County Government and the legal requirement that the Board formally accept donations, it would be appropriate for the Board to continue to accept donations on a case-by-case basis. It was mentioned that this venue for receiving donations could be referred to the Clarksburg Firefighters' Association for their consideration.

2022 Local Agency Biennial Conflict of Interest Code Review:

The Secretary presented a letter from the Yolo County Council wherein the District was requested to review its *Conflict-of-Interest Code* and make any necessary amendments. Following discussion, it was determined that, on the basis of the specified criteria, no amendment to the District's *Conflict of Interest Code* was necessary. It was moved by Commissioner Gomes and seconded by Commissioner Pylman to authorize the Vice-Chairman to respond to the County Council's letter stating that no amendment to our *Conflict-of-Interest Code* is required. The motion passed unanimously by a roll call vote.

Chief's Report:

Chief Hamblin reported that the 4th of July Parade went well, with more entries than normal. The Chief went on to relate to the Board several maintenance issues on the new Grass 40 and Engine 240. The Chief thanked Captain Hunn and Firefighter Montzingo for repairing the defective auxiliary compressor pressure switch on the on Grass 40. The Chief further reported that repairs to the water tank on Grass 240 are complete. The Chief concluded his report by delineating the various Mutual Aid responses of the past month.

With no further business before the Board, it was moved by Commissioner Pylman and seconded by Commissioner Gomes to adjourn the meeting. The motion passed unanimously by a roll call vote. The meeting was adjourned at 5:27 p.m.

Respectfully submitted,



Richard Bagby
Secretary to the Commission