

Clarksburg Fire Protection District
52902 Clarksburg Avenue, P.O. Box 513, Clarksburg, CA 95612
Special Meeting of the Board of Commissioners
May 11, 2026, 4:30 p.m. (via In-Person and Zoom)
Meeting Minutes

Chairman Pruner called the meeting to order at 4:45 p.m.

Members present:

Joe Gomes, Nancy Kirchhoff, Steve Pylman, Mark Pruner and Bob Webber
Richard Bagby, Commission Secretary

Fire personnel present:

Chief Craig Hamblin and Firefighter Joe Gomes

Public Present:

Yolo County Sheriff's Deputy Jason Sanders

Agenda approval:

It was moved by Commissioner Pylman and seconded by Commissioner Gomes to approve the agenda as amended. The motion passed unanimously by a roll call vote.

Public Comment:

There was no public comment.

Revised District Administrative Code Approval:

This item was tabled until the next Regular Meeting.

District Administrative Code Addendums as they apply to Federal funds:

Secretary Bagby distributed draft copies of five Administrative Code addendums that relate specifically to the use of Federal funds. The addendums consisted of Federal Funds Procurement Policy, Purchases and Accounts Payable per Payment Guidelines: 2 CFR 200/302(b), Equipment Management Policy, Federal Grant Record Retention Policy per CFR 200.333, and Purchases Utilizing Federal Funds. Following a brief discussion, it was moved by Commissioner Kirchhoff and seconded by Commissioner Pylman to approve the aforementioned policies as presented. The motion passed unanimously by a roll call vote. Following, Chairman Pruner suggested that reference to these policies might be included in the District's Administrative Code, that reference to be approved at the next Regular Meeting.

With no further business before the Board, it was moved by Commissioner Kirchhoff and seconded by Commissioner Gomes to adjourn the meeting. The motion passed unanimously by a roll call vote. The meeting was adjourned at 5:01 p.m.

Respectfully submitted,


Richard Bagby, Secretary to the Commission