

Clarksburg Fire Protection District
52902 Clarksburg Avenue, P.O. Box 513
Clarksburg, CA 95612

Regular Meeting of the Board of Commissioners
April 9, 2020, 5:30 p.m.
Meeting Minutes

Chairman Pruner called the video conference meeting to order at 5:43 p.m.

Members present:

Joe Gomes, Nancy Kirchhoff, Mark Pruner, Steve Pylman, and Bob Webber
Richard Bagby, Commission Secretary

Fire personnel present:

Chief Craig Hamblin, Assistant Chief Richard Bagby, Capt. Peter Hunn, and
Firefighter Joe Gomes.

Public Present:

There were no members of the general public present.

Approval to conduct this meeting and future meetings by Videoconference:

It was moved by Commissioner Kirchhoff and seconded by Commissioner
Gomes to conduct this meeting and future meetings by way of videoconference.
The motion passed unanimously by a roll call vote.

Agenda approval:

It was moved by Commissioner Kirchhoff and seconded by Commissioner
Pylman to approve the Agenda as presented. The motion passed unanimously
by a roll call vote.

Approval of the Minutes of the Regular Meeting of March 5, 2020:

Following a review of the draft minutes of the March 5, 2020 meeting, a number
of corrections were made. It was then moved by Commissioner Gomes and
seconded by Commissioner Pylman to approve the minutes of the Regular
Meeting of the March 5, 2020 meeting as corrected. The motion passed
unanimously by a roll call vote.

Public Comment:

There were no members of the general public present. Notwithstanding, Captain Hunn reported on his progress on soliciting grant funding from the Yocha Dehe Wintun Nation. The Captain informed the Board that he had been contacted by a representative of the grantor requesting a copy of the District's Strategic Plan to aid their committee in the consideration of our request. Following discussion, it was the consensus of the Board that the officers meet and synthesize the various District planning documents and present them for Board approval.

Consideration of Scoping letter in Response to the Department of Water Resources (DWR) Notice of Preparation.

Chairman Pruner presented a draft Scoping letter to the Board. Following discussion of the letter and attachments, it was moved by Commissioner Webber and seconded by Commissioner Gomes to approve the Scoping letter to be sent to the DWR. The motion passed unanimously by a roll call vote.

Membership:

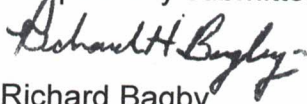
Chairman Pruner welcomed Steve Pylman to the Commission and announced that Steve Pylman has signed and notarized the Oath of Office for his position on this Commission.

Chief's Report:

Chief Hamblin reported that he has suspended Tuesday night fire meetings in the interest supporting social distancing and, in lieu of Tuesday night trainings, is communicating relevant information to firefighters by way of email. Commissioner Kirchhoff asked the Chief about COVID 19 procedures. Chief Hamblin reviewed the District standard operating procedure (SOP) in responding to medical aid incidents where infectious disease is suspected. In addition, the Chief reported that firefighters are kept up to date by the distribution of regular bulletins that come to our District from the Yolo County Public Health Department, the California Emergency Medical Services Authority (Cal EMSA), and other public health agencies. Captain Hunn reported that he has been in contact with firefighters regarding vehicle inspection during the suspension of Tuesday night meetings. Chief Hamblin reported that he has been updating the National Fire Incident Reporting System (NFIR's) on behalf of the District.

With no further business before the Commission, it was moved by Commissioner Kirchhoff and seconded by Commissioner Pylman to adjourn the meeting. The motion was approved by a roll call vote and the meeting was adjourned at 6:01 p.m.

Respectfully submitted,



Richard Bagby
Secretary to the Commission