

Clarksburg Fire Protection District
52902 Clarksburg Avenue, P.O. Box 513
Clarksburg, CA 95612
Regular Meeting of the Board of Commissioners
October 3, 2019, 4:30 p.m.
Meeting Minutes

Chairman Pruner called the meeting to order at 4:41 p.m.

Members present:

Joe Gomes, Nancy Kirchhoff, Mark Pruner, and Bob Webber
Richard Bagby, Commission Secretary

Members excused:

Fire personnel present:

Assistant Chief Richard Bagby and Firefighter Joe Gomes

Public Present:

Agenda approval:

It was moved by Commissioner Kirchhoff and seconded by Commissioner Gomes approve the Agenda as presented. The motion passed unanimously.

Approval of the Minutes of the Regular Meeting of September 12, 2019:

It was moved by Commissioner Webber and seconded by Commissioner Gomes to approve the minutes of the Regular Meeting of the September 12, 2019 as presented. The motion passed unanimously.

Approval of the expenditures for the month of August 2019:

Following examination, it was moved by Commissioner Gomes and seconded by Commissioner Kirchhoff to approve the expenditures for the month of August 2019 in the amount of \$ 3,451.96. The motion passed unanimously.

Closed Session to consider the California Department of Water Resources (DWR) Validation Action:

It was moved by Commissioner Kirchhoff and seconded by Commissioner Webber to adjourn to Closed Session. The motion passed unanimously.

Following the Closed Session, Chairman Pruner reported that the Board took no action during the Closed Session.

Public Comment:

There was no public comment.

Reports from Commissioners:

Commissioner Kirchhoff reported that the local grape harvest is approximately 75% complete with great crops. The Commissioner reported on the various bridge closures and the inconsistencies in some of the closure schedules.

Commissioner Gomes reported on the activities of the Friends of the Clarksburg 1883 Schoolhouse. The Commissioner reminded all present of the Country Fair fundraiser that will take place of October 20th. The Commissioner informed all present that the schoolhouse will be moved to the new location on October 26th.

Commissioner Webber reported that all is o.k. on Merritt Island. The Commissioner went on to report on the various ferry closures to Ryer Island. There was a brief discussion of our District's mutual aid response to the area when access from the south is closed.

Commissioner Pruner reported that, in September, he attended a meeting of the Delta Conveyance Design and Construction Authority (DCA). The Chairman stated that he was encouraged by the competence of the DCA personnel and the apparent willingness of the DCA to communicate with Delta residents. The Chair cited the DCA's formation of the Delta Stakeholder Engagement Committee. There was a brief discussion of the role of this committee as well as the merit and efficacy of participation. It was the consensus of the Board that, given no evidence to the contrary, Delta residents would be best advised to participate in this process.

Delta Shores Development:

Briefly discussed was the lack of residential development and the withdrawal of some of the commercial interest. Further discussion was tabled until the next Regular Meeting.

FEMA Grant Status:

Assistant Chief Bagby reported that, last week, one of our vendors contacted Chief Hamblin and informed that our vehicle grant application to FEMA had been funded. This was found not to be the case. Investigation revealed that the Courtland Fire District received funding after 3 years of application. The Chief further reported that this generated much discussion among the firefighters as they questioned, "where did we go wrong". The Chief further reported that he contacted the grant writer who cautioned him to wait for the "turn down" letter to better ascertain why the application wasn't funded.

On a related topic, Assistant Chief Bagby reported that we have received payment from Cal Fire for the 2018-2019 Volunteer Fire Assistance Grant.

Public Safety Augmentation Funds (PSAF):

Chairman Pruner reported that he contacted Patrick Blacklock, Yolo County Administrator, in an effort to establish Board representation on the committee seeking additional funding for fire districts. The Chairman reported that he was told that, at this time, the established committee would pursue the task. Chairman Pruner reported that he asked a number of questions of Mr. Blacklock and will continue to query the Senior Staff Analyst working on the project.

Assistant Chief Bagby reported that he and Chief Hamblin are tasked with completing two surveys/reports for the County study prior to October 10th. The Chief reported that the information requested revolved around District response time, apparatus, and the level of responding personnel.

A lengthy discussion ensued and included, but was not limited to, the purpose of PSAF's, County agencies that are receiving these funds, and the appropriateness of governing boards being involved in the decision making process as it relates to any additional County funding.

Developmental Impact Fee Study:

The Secretary reported that the implementation of the new fee structure remains delayed as outlined in the minutes of the August 1, 2019 Regular Meeting.

Delta National Heritage Area:

Chairman Pruner reported that the Delta Protection Commission (DPC) is still "early on" in the Delta National Heritage Area management process. The Chair reported that the most recent DPC meeting held at Julietta Winery on September 19th of this year.

Membership:

Chairman Pruner reported making initial contact with a resident of the Lisbon District who expressed interest in the open position.

2018-2019 Fiscal Year Budget Closing Status:

This item was tabled until the next Regular Meeting as the Department of Financial Services has not closed the books on the 2018-2019 Fiscal year accounting. Notwithstanding, the Secretary distributed the latest commitment analysis (GL298) to the Board members.

CPR/First Aid Classes:

Commissioner Gomes reported that a class may be scheduled at a time mutually agreeable to the District and instructor Greg Paul.

Chief's Report:

Assistant Chief Bagby reported the following:

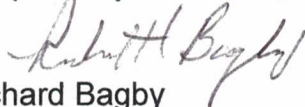
Our District has received an allocation of BK GPH portable radios from Cal Fire. Our District uses this model for fireground and other operations. The equipment will require a minimal amount of inspection, repair and adjustment.

Firefighter/R.N. Stephanie Johnson has secured a number of "Stop the Bleed" kits and will train our firefighters on the latest techniques to stop severe bleeding. The training will take place on October 15th.

Grass 40 has undergone necessary repairs to the emergency lighting system.

With no further business before the Commission, it was moved by Commissioner Kirchhoff and seconded by Commissioner Webber to adjourn the meeting. The motion passed unanimously and the meeting was adjourned at 6:00 p.m.

Respectfully submitted,



Richard Bagby
Secretary to the Board