

Clarksburg Fire Protection District

52902 Clarksburg Avenue, P.O. Box 513
Clarksburg, CA 95612

Regular Meeting of the Board of Commissioners
August 6, 2020, 4:30 p.m.
Meeting Minutes

Chairman Pruner called the video conference meeting to order at 4:39 p.m.

Members present:

Joe Gomes, Nancy Kirchhoff, Mark Pruner, Steve Pylman, and Bob Webber
Richard Bagby, Commission Secretary

Fire personnel present:

Chief Craig Hamblin, Assistant Chief Richard Bagby, Captain Peter Hunn, and
Firefighter Joe Gomes

Public Present:

Amanda Beck, Chairperson, Friends of Clarksburg Services and Recreation

Agenda approval:

It was moved by Commissioner Gomes and seconded by Commissioner Pylman to approve the Agenda as presented. The motion passed unanimously by a roll call vote.

Chairman Pruner introduced Amanda Beck, the Chairperson of the Friends of Clarksburg Services and Recreation (FCSR), a 501c3 (non-profit) designated community organization, founded in 2019 for the purpose of establishing and supporting public park space in the North Delta region.

Ms Beck described her experiences growing up in Clarksburg with the local public swimming pool and community youth sports. She credited her experiences in the aforementioned activities for developing her lifelong interest in aquatics, fitness, sports, and recreation.

Ms Beck stated that her current employment is with the Sacramento Municipal Utility District (SMUD) developing renewal projects involving considerable planning and relatively high costs. Ms. Beck stated that her presentation to this Board was to explain the purpose, plan, progress, and future of the FCSR in Clarksburg. In addition, she is seeking questions and feedback from this Board regarding the project.

Ms. Beck chronicled the activities of the FCSR as follows:

- Following earlier discussions, the FCSR was founded as a 501c3 community service organization in 2019.
- The FCSR sought and received input from Delta communities to identify specific needs (actual facilities, parking, restrooms, etc.). Held meetings in, and distributed surveys to the Clarksburg, Hood, Courtland, and Walnut Grove Communities.
- Multiple design team meetings were held to facilitate the development of a Master Plan.
- The FCSR began meeting with, and established a supportive relationship with, the River Delta Unified School District (RDUSD).
- Meetings with the RDUSD involved discussion of no cost lease agreements of 30-50 years for properties owned by the District. The length of such agreements is variable to accommodate any obligation required by various grants.
- The FCSR received \$104,000 from Yolo County to develop a master plan and support grant applications. Notwithstanding the County's reluctance to provide additional financial support at that time, the FCSR is continuing to lobby for additional County funding.
- The FCSR participated in ongoing meetings with RDUSD representatives in support of plan development and a working agreement between the two organizations. The meetings with the RDUSD included, but were not limited to, setting access and time priorities for the school and community, terms of the final agreement between the two organizations, etc.

Ms. Beck presented the Board with four planning documents, the Master Plan (layout) of the proposed project on the River Delta Unified School District Property, Tennis Court Exhibit-Layout A, Tennis Court Exhibit-Layout B, and Tennis Court Exhibit-Layout C. These documents are to be considered an integral part of these minutes.

Ms. Beck concluded her presentation by explaining the specific activity areas delineated on the presented documents. Ms. Beck suggested to the Board that much of the final work on the project will come to a plan for financial support relating to construction, operation, and ongoing maintenance. Financial support for the project includes, but is not limited to, the ongoing pursuit of grant funding and a potential bond election on the 2020 ballot. A lengthy discussion ensued. Ms. Beck answered questions about the project and the specific areas delineated on the Master Plan. Following, Ms. Beck thanked the Board for their interest and participation.

Approval of the Minutes of the Regular Meeting of July 2, 2020:

Following a review of the draft minutes of the July 2, 2020 Regular Meeting, it was moved by Commissioner Pylman and seconded by Commissioner Webber to approve the minutes of the Regular Meeting of the July 2, 2020 meeting as presented. The motion passed unanimously by a roll call vote.

Approval of the expenditures for the month of June 2020 in the amount of \$ 2,804.76:

The approval of the June 2020 expenditures was tabled and placed on the agenda of the next Regular Meeting in order for the expenditures to reflect the addition of the annual fuel bill.

Reports from Commissioners:

Commissioner Kirchhoff reminded that the closure of the Paintersville Bridge has been announced to run until early October of this year. A brief discussion ensued regarding the scope of the project. Commissioner Pylman reported that he went to the site and asked questions of the Cal Trans personnel. The Commissioner stated that the project was mainly related to the approach and departure areas of the bridge. The original abutments that formed the narrow entry and departure passages have led to a never ending cycle of damage and repairs.

Commissioner Gomes made inquiry as to the purpose of the traffic counters on Clarksburg Avenue and South River Road. Ms. Beck stated that the Clarksburg General Plan, Local Advisory Committee asked for this some time ago. Ms. Beck stated that it was unfortunate that this was not done when traffic was more typical (while schools were in session), rather than during the slowdown of the pandemic.

Chairman Pruner asked if there was anything we could do to assist with the publicity for the COVID-19 testing at the Clarksburg Community Church on August 18th. The Chairman suggested that a bulk mailing might be helpful. There was a brief discussion regarding this and future testing in Clarksburg. The Secretary stated that he had done a quasi bulk emailing to Clarksburg residents in his email address directory that included the County Health Department flyer, and a message that encouraged others to do the same.

Yocha Dehe Wintun Nation Grant Status:

Captain Hunn reported that our grant application remains "on hold" presumably due to the COVID-19 pandemic. Captain Hunn stated that he, in lieu of this "on hold" status, wants to maintain an ongoing dialogue with Yocha Dehe Giving, the foundation that administers the Wintun Nation philanthropy. There was a discussion about how to pursue this goal and ultimately receive the proposed grant. The discussion included, but was not limited to, how to move the application forward, possible financial participation by our District, the resources that could facilitate this partnering, etc. It was the consensus of the Board that Captain Hunn continues corresponding with Yocha Giving to underscore the District's interest, persistency, and flexibility in this project.

Resolution 20-02, A Resolution Declaring Volunteers Employees while performing Voluntary Service without pay:

The Secretary reported to the Board that, on July 7, 2020, he was contacted by the Yolo County Public Agency Risk Management Insurance Authority (YPARMIA) regarding extending workers compensation insurance benefits to civilian volunteers who assist at the scene of an emergency. The Secretary stated that YCPARMIA is asking for this Resolution to achieve that goal and emphasized that this does not apply to our regular volunteer firefighters, just members of the general public who are asked to assist at the scene of an emergency. Following discussion, it was moved by Commissioner Kirchhoff and seconded by Commissioner Webber to approve Resolution 20-02. The motion passed unanimously by a roll call vote.

Biannual Conflict of Interest Statement:

Secretary Bagby presented a letter from the County Counsel requesting the biannual update to the District's Conflict of Interest Code. The Secretary stated that the County Counsel biannually asks the Special Districts for any changes to their Conflict of Interest Code or certification that no changes are necessary. Following discussion and reference to the District's conflict of interest code, it was the consensus of the Board that the Chairman certify that no changes are necessary.

Acceptance of Donations:

For acceptance by the Board, the Secretary presented a donation of five hundred dollars (\$500.00) from The Wilson Family Foundation. It was moved by Commissioner Gomes and seconded by Commissioner Pylman to accept this donation from the Wilson Family Foundation in the amount of five hundred dollars (\$500.00). The motion passed unanimously by a roll call vote.

Report on Preferred Tunnel Alternative of the Delta Conveyance Design and Construction Authority (DCA); Plan for Response; Request for Approval to Confer with the Courtland Fire Protection District:

Chairman Pruner updated the Board on some recent developments in the single tunnel project. This included the elimination of the intake just south of Clarksburg. The Chairman emphasized that the intakes just north of Hood and just north of Randall Island remain and will, no doubt, affect the operations of the Clarksburg Fire Protection District. The Chair suggested that the elimination of the northerly intake was due, in part, to the efforts of the Clarksburg community.

Notwithstanding the elimination of the northerly intake and given the proximity of this project to Clarksburg, the Chairman asked the Board's permission to confer with the Courtland Fire Protection District in an effort to share information that is of mutual concern to our districts. It was the consensus of the Board that the Chairman establishes a working relationship with the Courtland Fire District, their

Governing Board, and their officers sharing information and strategy with respect to the tunnel project.

Report on contact from the DCA for Information on District Operations and Capacity; Discussion of Next Steps:

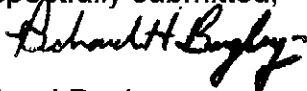
Chairman Pruner reported receiving a call from a DCA consultant (contracted engineer) about a week ago wherein the chair was requested to provide information on our District's capacity to meet the emergency service needs of the project as it involved our area. Chairman Pruner reported that he asked the consultant to first seek information on similar construction projects that involved small volunteer fire departments/districts.

Chief's Report:

Chief Hamblin reported that our District is still dealing with the COVID-19 issue with calls relating to the virus and the impact of the pandemic on other activities. The Chief reported on the recent water rescue calls in the Clarksburg and Courtland districts. A brief discussion ensued regarding the calls and the issues relating to fire districts maintaining boats for water rescue. Chief Hamblin reported to the Board that, in the very near future, we will be correcting several maintenance issues on Grass 40. These include hose repairs, tank repair and repairs to the foam system. There was a brief discussion regarding the age of this unit, the potential for grant funding replacement, and the point in time to turn to alternative funding for the grass engine's replacement. In spite of all the uncertainty involved, the Chief reported that he has begun the process of developing specifications for a new grass engine that will meet both Office of Emergency Services (OES) specifications and the real needs of our District. The Chief stated that he will bring that information to the Board within the next several months.

With no further business before the Commission, it was moved by Commissioner Kirchhoff and seconded by Commissioner Pylman to adjourn the meeting. The motion was approved unanimously by a roll call vote. The meeting was adjourned at 6:34 p.m.

Respectfully submitted,



Richard Bagby
Secretary to the Commission