

Clarksburg Fire Protection District
52902 Clarksburg Avenue, P.O. Box 513
Clarksburg, CA 95612
Regular Meeting of the Board of Commissioners
June 4 2026, 4:30 p.m. (via In-Person and Zoom)
Meeting Minutes

Chairman Pruner called the meeting to order at 4:33 p.m.

Members present:

Joe Gomes, Nancy Kirchhoff, Mark Pruner, Steve Pylman, and Bob Webber
Richard Bagby, Commission Secretary

Fire personnel present:

Chief Craig Hamlin, Battalion Chief Peter Hunn, and Firefighter Joe Gomes

Public present:

Jack Johnson, Deputy to Supervisor Oscar Villegas; Emily Pappalardo, Principal, Tule Engineering Inc.

Agenda approval:

It was moved by Commissioner Pylman and seconded by Commissioner Gomes to approve the agenda as presented. The motion passed unanimously by a roll call vote.

Approval of the Minutes of the Regular Meeting of May 7, 2026:

Following discussion, it was moved by Commissioner Webber and seconded by Commissioner Pylman to approve the Minutes of the May 7, 2026 Regular Meeting as presented. The motion passed unanimously by a roll call vote.

Approval of the Minutes of the Special Meeting of May 11, 2026:

It was moved by Commissioner Pylman and seconded by Commissioner Gomes to approve the minutes of the Special Meeting of May 11, 2026 as presented. The motion passed unanimously by a roll call vote.

Approval of the uses of expenditures for the month of April 2026 in the amount of \$27,838.99:

Following a brief review, it was moved by Commissioner Pylman and seconded by Commissioner Webber to approve the uses of expenditures for the month of April 2026 in the amount of \$27,838.99. The motion passed unanimously by a roll call vote.

Public Comment:

Chief Hunn reported that Water 240 is equipped and responding to calls.

Closed Session:

It was moved by Commissioner Gomes and Seconded by Commissioner Pylman to adjourn to Closed Session. The motion passed unanimously by a roll call vote.

Following the Closed Session, Chairman Pruner reported that no action was taken during the Closed Session

Reports from Commissioners:

Commissioner Plyman reported that he continues meeting with the Yolo County *Safe Streets for All Committee*. The Commissioner stated that, most recently, the committee viewed a map that has been developed to assess locations in the County where traffic hazards exist. The Commissioner shared that the public has been invited to report locations where traffic hazards have been observed. There was a brief discussion of this topic as it relates to roads in and around Clarksburg.

Commissioner Kirchhoff commended the new ownership of the Old Sugar Mill on their intent to increase business at the venue. The Commissioner reported that, during the past 30 days, the Old Sugar Mill hosted two major events (3,000+ persons) which have impacted traffic at the venue with minimal immediate benefit to the local tasting rooms.

Chairman Pruner reported that he has provided Congressman Mike Thompson's staff with photos of the new Water 240. The Chairman reported that the Congressman expressed an interest in being photographed with the new apparatus.

Chairman Pruner made the recommendation that, at a future meeting, the Governing Board review the District's insurance coverage through the YCPARMIA.

Engine 40 Refurbishing Project:

Battalion Chief Hunn gave a report on the testing of the power train, chassis, and fire pump on Engine 40. The Chief presented a written *Estimate of Repairs* from Riverview International Trucks, LLC of West Sacramento. The Chief noted that the *Estimate of Repairs* included the refurbishing of the apparatus powertrain and chassis. Specifically, not included in the *Estimate of Repairs*, was the updating of compartment doors, painting, emergency lighting, communications systems, and related equipment. Chief Hunn stated that he also contacted other vendors regarding the power train upgrades and found the costs comparable to the estimate provided by Riverview International Trucks.

Following an extended discussion, it was the consensus of the Board that Chief Hunn continue with this project by developing specifications for the remaining work to completely refurbish the apparatus. This will include, but not limited to, specifications and quotes for new compartment doors, painting, emergency lighting, communications equipment, cab intercom, related equipment, and incidental expenses.

2026-2027 Fiscal Year Budget:

Chairman Pruner pointed out the requirement of approving a preliminary budget for the upcoming fiscal year prior to the end of the current fiscal year. The Chairman noted that, to fulfill this requirement, it will require a Special Meeting of the Board prior to June 30, 2026. Secretary Bagby volunteered to meet with the Chief Officers and any interested Board members, prior to the Special Meeting, to develop a draft budget for the Board's consideration. The Secretary noted that, at this time, the preliminary budget is projected to be for operational expenses.

2026-2027 Proposition 218 Benefit Assessment:

Ms. Emily Pappalardo of Tule Engineering Inc. presented the Board with a draft copy of the 2026-2027 Assessment Roll, a Resolution requesting the County of Yolo collect our direct charges on the 2026-2027 County Tax Roll, a Certification of Assessment, and the 2026-2027 Direct Charge Transmittal Form. Ms. Pappalardo noted that the Assessment Roll did not include any increases in the assessment. Following discussion, it was moved by Commissioner Kirchhoff and seconded by Commissioner Pylman to approve the Assessment Roll as presented, Resolution 2026-01 as presented, and the related documents as presented. The motion passed unanimously by a roll call vote.

Revised District Administrative Code approval:

There was a brief discussion regarding the proposed revisions to the District Administrative Code. Following, It was the consensus of the Board this item will be continued to the Special Meeting to be held prior to the end of the fiscal year.

County Fire District Sustainability Funding:

Chairman Pruner reported that he had nothing to report on the status of these funds.

Grant/Allocation Application/Disbursement Status:

Secretary Bagby reported that it was his intention to complete all reimbursement for the USDA Community Facilities Grant, the CalFire Volunteer Fire Capacity (VFC) Grant,

and the Federal Emergency Management Agency (FEMA) Grant prior to the end of the fiscal year.

Septic System:

This agenda item was continued until the next Regular Meeting

Memorial Plaque for Lieutenant Tim Hall:

This agenda item was continued until the next Regular Meeting.

Clarksburg Branch Line of the Great California Delta Trail:

Chairman Pruner reported that he has heard nothing further about this project.

CPR/First Aid Public Classes:

This item was continued until the next Regular Meeting.

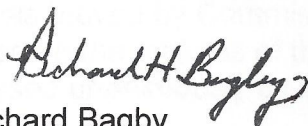
Chief's Report:

Chief Hamblin reported that he is communicating with John Hardcastle, our Insurance Service Office (ISO) representative in an effort to update our insurance rating. The Chief stated that this is getting increasingly difficult due to the amount of "paperwork" that is being required. There was an extended discussion regarding the differences in the ISO current requirements as differentiated from previous ratings. The discussion included, but was not limited to, the District's designated drafting points, the fire hydrants at the Old Sugar Mill, the ISO rating system, Memo of Understandings, the potential for developing Engineers Reports for District water sources, etc. Chief Hamblin stated that he will attempt to schedule a meeting with the representative that will provide adequate preparation for the rating process.

Adjournment:

With no further business before the Commission, it was moved by Commissioner Kirchhoff and seconded by Commissioner Gomes to adjourn the meeting. The motion passed unanimously by a roll call vote. The meeting was adjourned at 5:51 p.m.

Respectfully submitted,



Richard Bagby
Secretary to the Commission