

Clarksburg Fire Protection District
52902 Clarksburg Avenue, P.O. Box 513
Clarksburg, CA 95612
Regular Meeting of the Board of Commissioners
April 7, 2022, 4:30 p.m. (via In-Person and Zoom)
Meeting Minutes

Chairman Pruner called the meeting to order at 4:47 p.m.

Members present:

Joe Gomes, Nancy Kirchhoff, Mark Pruner, Steve Pylman, and Bob Webber
Richard Bagby, Commission Secretary

Fire personnel present:

Chief Craig Hamblin, Assistant Chief Richard Bagby, and Firefighter Joe Gomes

Public/Presenters Present:

There were no members of the public present.

Agenda approval:

It was moved by Commissioner Gomes and seconded by Commissioner Kirchhoff to approve the Agenda as presented. The motion passed unanimously by a roll call vote.

Approval of Virtual Meeting:

The Board reconsidered the circumstances of the state of emergency in California. On motion by Commissioner Pylman and second by Commissioner Gomes, the Board found that the state or local officials continue to impose or recommend measures to promote social distancing and that this meeting be approved to proceed by teleconference and in person without compliance with Government Code §54953(b)(3). The motion passed unanimously by a roll call vote.

Approval of the minutes of the Regular Meeting of March 3, 2022:

It was moved by Commissioner Pylman and seconded by Commissioner Gomes to approve the minutes of the Regular Meeting of March 3, 2022 as presented. The motion passed unanimously by a roll call vote.

Approval of the uses of the expenditures for the month of February 2022 in the amount of \$ 3,287.89:

Prior to the approval of expenditures, there was a discussion regarding how to present regular financial reports. Following discussion, it was the consensus of the Board that the Secretary provide the Commissioners with monthly General Ledger Reports (GL 290) and Budget Reports (GL 293). These reports will be provided electronically in advance of each Regular Meeting and by "hard copy" at the Regular Meetings.

Following discussion, it was moved by Commissioner Webber and seconded by Commissioner Kirchhoff to approve the uses of the expenditures for the month of February 2022 in the amount of \$4,309.94. The motion passed unanimously by a roll call vote.

Public Comment:

There was no public comment.

Closed Session:

It was moved by Commissioner Webber and seconded by Commissioner Gomes to adjourn to Closed Session. The motion was approved unanimously by a roll call vote.

Following, Chairman Pruner reported that no action was taken during the Closed Session.

Reports from Commissioners:

Commissioner Kirchhoff reported that she has yet to secure a photographer for the May 3rd visit by our local governmental representatives. The Commissioner reported that she has the same issue with securing a photographer for the 75th Anniversary celebration in June.

Chairman Pruner reported that he is in the process of securing a Joint Resolution from the State Legislature recognizing the 75th Anniversary of the District.

Chairman Pruner reviewed various aspects and considerations involved in declining the loan of the new Grass 40 to Hi-Tech Emergency Vehicle Service for showing in Fresno. The Board engaged in a lengthy discussion regarding this experience.

The Board engaged in an extended discussion regarding the various grants the District has proposed, pending and denied.

Local Agency Formation Commission (LAFCo) 2021 Municipal Services Review and Sphere of Influence Study:

There was an extended discussion regarding the LAFCo MSR/SOI Study process. The discussion included, but was not limited to, the LAFCo presentation at the previous Regular Meeting, the specific recommendations contained in that presentation, the "District needs" list provided to Yolo LAFCo, recommendations of previous MSR/SOI studies, and historic issues relating to the various fire districts in the County.

Assembly Bill 1234, Ethics Training:

Secretary Bagby reminded all present of the requirement for all special district board members to complete ethics training on a biennial basis. The Secretary suggested the use of Target Solutions, the on-line training service provided by the Yolo County Public Risk Management Authority (YCPARMIA). The Secretary provided the necessary login information for Commissioners to complete the required training.

Youth Outreach Program:

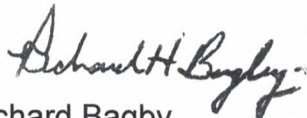
Chairman Pruner brought up the possibility of the District involving youth in the mission of the District. The Chair suggested that this might provide a service to the District as well as the participants. A discussion brief discussion ensued that included, but was not limited to, historic discussion on this topic, the limited number of youth available for the various programs in the community, and the volunteer time needed to administer such a program.

Chief's Report:

Chief Hamblin reminded all present of the Ladies Night dinner to be held on Saturday, April 30th. The Chief reported that the make-ready for the new Grass 40 is nearly complete.

With no further business before the Board, it was moved by Commissioner Pylman and seconded by Commissioner Gomes to adjourn the meeting. The motion passed unanimously by a roll call vote and the meeting was adjourned at 6:50 p.m.

Respectfully submitted,



Richard Bagby
Secretary to the Commission