

Clarksburg Fire Protection District
52902 Clarksburg Avenue, P.O. Box 513
Clarksburg, CA 95612
Regular Meeting of the Board of Commissioners
February 1, 2024, 2023, 4:30 p.m. (via In-Person and Zoom)
Meeting Minutes

Chairman Pruner called the meeting to order at 4:40 p.m.

Members present:

Joe Gomes, Mark Pruner, Steve Pylman, and Bob Webber
Richard Bagby, Commission Secretary

Members excused:

Nancy Kirchhoff

Fire personnel present:

Chief Craig Hamblin, Assistant Chief Richard Bagby, and Firefighter Joe Gomes.

Public present:

There were no members of the general public present.

Agenda approval:

It was moved by Commissioner Gomes and seconded by Commissioner Pylman to approve the agenda as presented. The motion passed unanimously by a roll call vote.

Approval of the Minutes of the Regular Meeting of January 11, 2024:

Following discussion, it was moved by Commissioner Webber and seconded by Commissioner Gomes to approve the Minutes of the January 11, 2024, Regular Meeting, as presented. The motion passed unanimously by a roll call vote.

Approval of the Minutes of the Special Meeting of January 22, 2024:

Following discussion, it was moved by Commissioner Pylman and seconded by Commissioner Webber to approve the minutes of the January 22, 2024, Special Meeting, as corrected. The motion passed unanimously by a roll call vote.

Approval of the uses of expenditures for the month of December 2023 in the amount of \$3,098.76:

Following discussion, it was moved by Commissioner Pylman and seconded by Commissioner Gomes to approve the uses of expenditures for the month of December, 2023, in the amount of \$3,098.76. The motion passed unanimously by a roll call vote.

Public Comment:

Captain Hunn reported that, on behalf of the Board and the Firefighters' Association, he had sent flowers to Marianne Estes in celebration of her retirement from her service as Supervisor Villegas' Deputy.

In addition, the Captain reported that he had contacted both Yolo County Public Works and Cal Trans regarding the deer crossing Jefferson Boulevard in the neighborhood of Arcade Station. The Captain reported that he has yet to hear back from Cal Trans, the authority having jurisdiction or that portion of State Route 84.

The Captain further reported on the upcoming Firefighters' Association "Ladies Night" to be held on April 27th. The Captain reported that he has been in touch with Assemblymember Cecilia Aguiar-Curry's office to invite her to the event and be recognized for her contributions to the District. Captain Hunn stated that, due to a schedule conflict, the Assemblymember will not be able to attend. Notwithstanding, he was assured that the Assemblymember's office will have a representative at the dinner.

Reports from Commissioners:

There were no reports from Commissioners.

Closed Session:

It was moved by Commissioner Gomes and seconded by Commissioner Webber to adjourn to Closed Session. The motion passed unanimously by a roll call vote.

Following the Closed Session, Chairman Pruner reported that the Board authorized him to file a cross appeal to the recent judgement against the State of California relating to the issuance of bonds.

Grant/Allocation Application Status:

Captain Hunn reported on the progress on the proposed Federal Allocation of discretionary funds in this year's farm bill. The Captain reported that his brother had talked to Eric Hoffman of Congressman Thompson's office and was assured that our allocation is still part of the bill. Captain Hunn volunteered to continue to monitor the status of this allocation.

Captain Hunn reported that he is still communicating with the Wintun Nation and plans to invite the Tribal Chairman to the Old Timer's Dinner.

The Secretary reported that the Federal Emergency Management Agency (FEMA) grant application for Self-Contained Breathing Apparatus (SCBA's) is complete and will be filed by March 8, 2024. Chief Hamblin gave the Board a brief description of the features of the new SCBA's.

Review of District Administrative Code:

By consensus of the Board, this item will be continued to a future meeting.

Review of LAFCo Recommendations:

By consensus of the Board, this item will be continued to a future meeting.

Consideration of a new Proposition 218 Benefit Assessment for the Clarksburg Fire Protection District:

Chairman Pruner led the Board in a discussion of the various County provisions associated with the distribution of the allocated funds for this fiscal year (2024-2025) and the following fiscal year (2025-2026). Specifically discussed were the County's Proposition 218 good faith requirements required for funding. Following, the Board discussed the proposed capital improvement projects to be funded by the new Proposition 218 assessment. Chairman Pruner reported that he has scheduled a meeting with another vendor regarding an up-graded septic system.

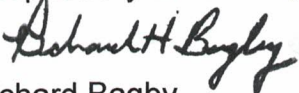
Chairman Pruner distributed three documents from SCI Consulting to the Board. Following, the Chairman reviewed the Cover letter, Information Factsheet, Survey, and Ballot provided by the consultant. Following an extended discussion, it was the consensus of the Board that the District develop more "tailored" outreach documents to communicate with our landowners. The "tailored" documents discussed included a quad-fold pamphlet delineating history, mission, status, needs, and the proposed direction of the District. Additional discussion focused on the need to communicate, clearly, the net cost the landowners will be paying for the new benefit assessment.

Chief's Report:

Chief Hamblin reported that all training materials are in place to begin training of the 5 new Probationary Firefighters. The Chief further reported that the basic training materials include but, are not limited to, onboarding documents, general training documents, driver training materials, and appropriate personal protective equipment (PPE). The Chief reported that there is a possibility of interviewing additional candidates that, if selected, will join the current class.

With no further business before the Commission, it was moved by Commissioner Gomes and seconded by Commissioner Webber to adjourn the meeting. The motion passed unanimously by a roll call vote. The meeting was adjourned at 7:18 p.m.

Respectfully submitted,



Richard Bagby
Secretary to the Commission