

Clarksburg Fire Protection District
52902 Clarksburg Avenue, P.O. Box 513
Clarksburg, CA 95612

Regular Meeting of the Board of Commissioners
December 5, 2019, 4:30 p.m.
Meeting Minutes

Chairman Pruner called the meeting to order at 4:34 p.m.

Members present:

Joe Gomes, Nancy Kirchhoff, Mark Pruner, and Bob Webber
Richard Bagby, Commission Secretary

Members excused:

All Fire Commissioners were present.

Fire personnel present:

Assistant Chief Richard Bagby, and Firefighter Joe Gomes

Public Present:

There were no members of the general public present.

Agenda approval:

It was moved by Commissioner Gomes and seconded by Commissioner Webber
approve the Agenda as presented. The motion passed unanimously.

Approval of the Minutes of the Regular Meeting of November 7, 2019:

It was moved by Commissioner Webber and seconded by Commissioner Gomes
to approve the minutes of the Regular Meeting of the November 7, 2019 as
presented. The motion passed unanimously.

Approval of the expenditures for the month of October 2019:

Following examination, it was moved by Commissioner Webber and seconded by
Commissioner Gomes to approve the expenditures for the month of October
2019 in the amount of \$ 6,010.69. The motion passed unanimously.

Closed Session to consider the California Department of Water Resources (DWR) Validation Action:

It was moved by Commissioner Webber and seconded by Commissioner Kirchhoff to adjourn to Closed Session. The motion passed unanimously.

Following the Closed Session, Chairman Pruner reported that the Board took no action during the Closed Session.

Public Comment:

There was no public comment.

Reports from Commissioners:

Commissioner Webber reported Reclamation District 150 has completed road improvements on County Road 144 with the assistance of State and Federal funding. According to the Commissioner, a portion of County Road 144 has been improved with a layer of asphalt base and compaction.

Chairman Pruner reported that the next meeting of the Stakeholder Engagement Committee (SEC) of the Delta Conveyance Design and Construction Authority (DCA) will be on December 11th. The meeting will begin at 3:00 p.m. at the Belle Vie Vineyard, 19900 Sherman Island Cross Road, Rio Vista, CA. The Chairman further reported that he anticipated more substance to “roll out” at this, the second meeting of the SEC.

Delta Shores Development:

There was a brief discussion about the existing and future retail stores within the development.

FEMA Grant Status:

Secretary Bagby reported that he has heard nothing more about the filing of the vehicle (Grass Engine) grant. The Secretary noted to the Board that Gatchell Grant Writers is seeking a contract in which the writing fee will be waived but the award fee will remain. It was the consensus of the Board that the approval of this contract will be on the agenda of the next Regular Meeting. On a related subject, the Secretary reported that the Chief Officers and Captain Hunn have filed a “letter of intent” with the Yocha Dehe Wintun Nation to apply for grant funding for a new cab and chassis for the existing pump and tank that is now identified as Water 40. The Secretary provided each Commissioner with a copy of the Letter of Intent filed with the Yocha Dehe Wintun Nation.

Public Safety Augmentation Funds (PSAF):

Chairman Pruner reviewed this effort to secure additional funding for County fire districts. This included the initial support of the effort through his (Chairman Pruner) dialogue with Chad Rinde wherein the Chair sought explanation for the various funding levels of our District. Chief Hamblin expressed his concern that the Proposition 172 funding effort has evolved into more than a quest for more funding for County fire districts. There was an extended discussion that included, but was not limited to, the representation of volunteer districts on the County Fire Chief's sub-committee, that lack of Governing Board input or involvement in this endeavor, the lack of focus on actual funding, needs basis evaluation vs. performance based evaluation, etc. It was the consensus of the Board to invite Supervisor Oscar Villegas to the next Regular Meeting to seek additional communications and clarification with respect to this effort.

Developmental Impact Fee Study:

Secretary Bagby reported that the implementation of the new study is still on hold at the request of the County Administrator.

Delta National Heritage Area:

This item was tabled until the next Regular Meeting.

District Website:

Chairman Pruner reviewed the requirements of the recently passed Senate Bill 929 that, effective January 1, 2020, requires special districts to maintain a website for the purpose of communicating their activities with the public. The Chair described the various requirements of the website and presented a quote from the vendor, *Streamline*. It was the consensus of the Board that the District establishes a website that meets the requirements of Senate Bill 929. Following extensive discussion, it was moved by Commissioner Webber and Seconded by Commissioner Gomes to contract Streamline to construct a District website that meets the requirements of SB 929 and authorize Chairman Pruner to act on behalf of the District in establishing the contract. The motion passed unanimously.

Payroll Vendor:

Secretary Bagby gave a brief summary and history of the Yolo County Department of Financial Services recommendation and actual efforts to change payroll vendors. The Secretary reported that no action was necessary at this time in that, on November 20th, he received an email from Robert Reisinger, Accountant II at the Yolo County Department of Financial Services stating, "We have had some issues and difficulty with the implementation of ADP as a payroll provider. Due to that reason we are re-evaluating if we want to continue with this transition and have put a hold on it" (sic).

CPR/First Aid Classes:

This item was tabled until the next Regular Meeting.

Membership:

There was a brief discussion of possible nominations.

Election of Officers for 2020:

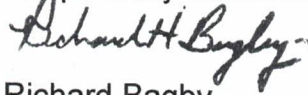
It was moved by Commissioner Gomes and seconded by Commissioner Webber to retain the current officers to serve for the 2020 Calendar Year. The motion passed unanimously.

Chief's Report:

Assistant Chief Bagby reminded all present of the Parade of Lights tomorrow night and the Christmas Dinner on Saturday night.

With no further business before the Commission, it was moved by Commissioner Webber and seconded by Commissioner Gomes to adjourn the meeting. The motion passed unanimously and the meeting was adjourned at 6:09 p.m.

Respectfully submitted,



Richard Bagby
Secretary to the Board