

Clarksburg Fire Protection District
52902 Clarksburg Avenue, P.O. Box 513
Clarksburg, CA 95612
Regular Meeting of the Board of Commissioners
October 13, 2022, 4:30 p.m. (via In-Person and Zoom)
Meeting Minutes

Chairman Pruner called the meeting to order at 4:32 p.m.

Members present:

Joe Gomes, Steve Pylman, Mark Pruner and Bob Webber
Richard Bagby, Commission Secretary

Members Excused:

Nancy Kirchhoff

Fire personnel present:

Chief Craig Hamblin, Assistant Chief Richard Bagby, Captain Peter Hunn and Firefighter Joe Gomes

Public/Presenters Present:

Ms. Tanya Meyer, Senior Program Manager, Yolo County Resource Conservation District.

Approval of Virtual Meeting:

The Board reconsidered the circumstances of the state of emergency in California. It was moved by Commissioner Pylman and second by Commissioner Gomes, that the Board found that the state or local officials continue to impose or recommend measures to promote social distancing and that this meeting be approved to proceed by teleconference and in person without compliance with Government Code §54953(b)(3). The motion passed unanimously by a roll call vote.

The Secretary introduced Ms. Tanya Meyer of the Yolo County Resource Conservation District.

Ms. Meyer provided the Board with description of the Yolo Resource Conservation District (YRCD), its mission, governance, funding, and the YRCD's connection to wildland fire prevention. Ms. Meyer explained that the YRCD is supported by grant funding and seeks to protect the people, property, and natural resources in Yolo County from catastrophic wildfire through education, cooperation, innovation, and action. The Senior Program Manager placed the YRCD flyer on the screen and reviewed the major points delineated therein. A copy of that flyer is attached to these minutes and considered a part thereof. Due to the size of the display, it was suggested that Ms. Meyer return, in person, for the November Regular Meeting. The presentation concluded with a number of questions and answers regarding the specifics of the YRCD's program.

Agenda approval:

It was moved by Commissioner Gomes and seconded by Commissioner Webber to approve the agenda as presented. The motion passed unanimously by a roll call vote.

Approval of the minutes of the Regular Meeting of September 1, 2022:

It was moved by Commissioner Pylman and seconded by Commissioner Gomes to approve the minutes of the Regular Meeting of September 1, 2022 as presented. The motion passed by a roll call vote of 4 ayes and one abstention.

Approval of the uses of the expenditures for the month of August 2022 in the amount of \$ 27,693.36:

Following discussion, it was moved by Commissioner Pylman and seconded by Commissioner Webber to approve the uses of the expenditures for the month of August 2022 in the amount of \$27,693.36 The motion passed unanimously by a roll call vote.

Public Comment:

Captain Hunn took this opportunity to report on the status of the District's grant application filed with Yocha Dehe Giving. The Captain reported that our application is moving through the system placing our District at the "site visit" point.

Closed Session:

A Closed Session was not held.

Reports from Commissioners:

Commissioner Pylman brought up the subject of utilizing irrigation resources for fire fighting in agricultural areas outside the township. The Commissioner suggested, through adapters, the Fire District could access water from most irrigation pumps. A brief discussion ensued regarding the Commissioners suggestion.

Commissioner Webber reported that his recent medical procedure went well.

Review of the 2021-2022 Fiscal Year Budget:

The Secretary passed gave a brief review of the general ledger reports that were distributed to the Board prior to the meeting. A brief discussion followed.

Resolution 22-03, A Resolution approving agreement #7GF20220 with the California Department of Forestry and Fire Protection (Cal Fire) and appointing Commissioner Pruner to act as the District's representative to sign all documents pertaining to the Agreement:

It was moved by Commissioner Webber and seconded by Commissioner Gomes to approve Resolution 22-03. The motion was approved unanimously by a roll call vote.

Proposition 218 Survey:

Chairman Pruner explained to the Board that the County of Yolo has contracted a 3rd party company, SCI Consulting, to conduct a survey and gather information as a part of a needs assessment relating to the distribution of County funds to fire districts. As a committee of the whole, the Board completed the online survey and directed the Secretary to email specified documents to the company conducting the survey.

Chief's Report:

Chief Hamblin reported that the District has responded to 211 calls thus far during this calendar year. The Chief delineated that includes 29 calls in September and 8 calls, thus far, in October.

With no further business before the Board, the meeting was adjourned at 6:30 p.m.

Respectfully submitted,



Richard Bagby
Secretary to the Commission