

Clarksburg Fire Protection District
52902 Clarksburg Avenue, P.O. Box 513
Clarksburg, CA 95612
Regular Meeting of the Board of Commissioners
January 6, 2022, 4:30 p.m. (via In-Person and Zoom)
Meeting Minutes

Vice Chairman Webber called the meeting to order at 4:40 p.m.

Members present:

Joe Gomes, Nancy Kirchhoff, Mark Pruner, Steve Pylman, and Bob Webber
Richard Bagby, Commission Secretary

Fire personnel present:

Chief Craig Hamblin, Assistant Chief Richard Bagby, Captain Peter Hunn and Firefighter Joe Gomes

Public Present:

Mr. Michael Fink, CPA, Fechter and Company

Agenda approval:

It was moved by Commissioner Pylman and seconded by Commissioner Gomes to approve the Agenda as amended. The motion passed unanimously by a roll call vote.

Independent Audits for FYE 2019 and 2020:

The Chair introduced Mr. Michael Fink of Fechter and Company. Mr. Fink referenced the draft copy of the independent audit and reviewed purpose of and scope of the audit. In addition, Mr. Fink stated that his audit found no audit exceptions on the part of the District. Notwithstanding, the auditor suggested the District clarify several Department of Financial Services (DFS) postings of Developmental Impact Fees that occurred during the two years audited.

Approval of the minutes of the Regular Meeting of November 11, 2021:

It was moved by Commissioner Webber and seconded by Commissioner Gomes to approve the minutes of the Regular Meeting of September 23, 2021 as presented. The motion passed unanimously by a roll call vote.

Approval of the minutes of the Special Meeting of November 18, 2021:

It was moved by Commissioner Gomes and seconded by Commissioner Pylman to approve the minutes of the Special Meeting of November 18, 2021 as presented. The motion passed unanimously by a roll call vote.

Approval of the expenditures for the month of October 2021 in the amount of \$1,866.04:

Following examination and a brief discussion, it was moved by Commissioner Pylman and seconded by Commissioner Webber to approve the expenditures for the month of October 2021 in the amount of \$1,866.04. The motion passed unanimously by a roll call vote.

Approval of the expenditures for the month of November 2021 in the amount of \$2,321.92:

Following discussion, it was moved by Commissioner Kirchhoff and seconded by Commissioner Gomes to approve the expenditures for the month of November in the amount of \$2,321.92. The motion passed unanimously by a roll call vote.

Public Comment:

There was no public comment.

Local Agency Formation Commission (LAFCo) 2021 Municipal Services Review and Sphere of Influence Study (MSR/SOI Study):

Chairman Pruner reviewed a working document from LAFCo that delineated emergency response times for residents in the various fire districts in absence of their own fire agencies, relying only on their neighboring districts. It was the opinion of Chief Hamblin that the statistics presented placed our District in a very positive light. It was the Chief's opinion that our District is much needed to provide effective response to the residents of the Clarksburg area. An extended discussion followed regarding our role in the LAFCo MSR/SOI study, how emergency response statistics are determined, proximity dispatching, and a number of other aspects of the study.

Reports from Commissioners:

Chairman Pruner expressed his interest in continuing on as the Chairman of this Commission. Notwithstanding, the Chair expressed the concern that he is planning travel during the current calendar year. Following discussion, it was the consensus of the Board to support Commissioner Pruner in his leadership during his times of absence.

Chairman Pruner reported on an activity of the Delta Stewardship Council wherein they are soliciting Delta residents for information on life in the Delta. The ultimate outcome of this activity is the documentation of the humanistic aspects of life in the Delta.

The Chairman led the Board in a discussion regarding the public recognition of the support received from State and County elected representatives. It was the consensus those present that Chairman Pruner proceed in planning such a recognition ceremony to be scheduled within the next six months.

Chairman Pruner expressed his concern regarding the absence of a formal agreement by which the District will retain "water rights" to draft a nominal quantity of water from the various waterways for purpose of fire suppression. Commissioner Webber volunteered to pursue the project by up-dating our location of draft points and pursue a formal agreement with the State of California.

Chairman Pruner reported that our District is now in two Congressional Districts. That portion of our District north of Winchester Slough is in District 7 and that portion of our District south of Winchester Slough is in District 4

DigitalPath, Inc. Tower Project:

Chairman Pruner stated that he has made the appropriate inquires and that there is no further information of the progress of this grant application, it was the consensus of the Board that this item be on the agenda of the next Regular Meeting.

Property Tax Revenue:

Chairman Pruner reported that he has emailed Chad Rinde, acting County Administrative Officer, in an effort to better understand the formulas involved in determining property tax revenue for our District. It is the Chair's concern that there is gross inequity within the various Districts within the County.

District Flood Evacuation Plan:

Chairman Pruner reported he has not been successful in communicating with Oscar Hernandez regarding completing his Eagle Scout Project with the Fire District. It was the consensus of the Board that we continue to be receptive to his project that, at this time of the year, would more appropriately relate to wildland fire safety. Chief Hamblin suggested an alternate project of placing rural address signs. The Chief related that this was done in the Courtland Fire District with minimum expenditures for materials and labor.

Federal Emergency Management Agency (FEMA) Aid to Firefighters (AFG) Grant:

Chairman Pruner reported that he has contacted Senator Feinstein's office regarding a letter of support in our efforts to secure this grant.

Yolo County Cannabis Tax Grant:

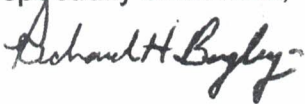
Chairman Pruner reviewed the history of this grant and the associated funding. There was an extended discussion that included, but was not limited to, the make-up of the ad hoc committee recommending the awards, our District's lack of representation on the committee, our District's participation in the Proposition 172 legal fees, the one-time nature of this funding, and the actual awards to the various Yolo County fire districts. Following discussion, it was moved by Commissioner Pylman and seconded by Commissioner Gomes to approve the Cannabis Grant Agreement with the County of Yolo. The motion passed unanimously by a roll call vote.

Chief's Report:

Chief Hamblin reported that, in January, he will be traveling to Breda, Iowa to inspect the new Grass Engine. Following, the Engine will be transported to Hi-Tech Emergency Vehicle Service to undergo final preparation for delivery. The Chief reported that the District logged 269 calls during the calendar year 2021.

With no further business before the Board, it was moved by Commissioner Pylman and seconded by Commissioner Webber to adjourn the meeting. The motion passed unanimously by a roll call vote and the meeting was adjourned at 7:54 p.m.

Respectfully submitted,



Richard Bagby
Secretary to the Commission