

Clarksburg Fire Protection District  
52902 Clarksburg Avenue, P.O. Box 513  
Clarksburg, CA 95612  
Regular Meeting of the Board of Commissioners  
May 2, 2024, 4:30 p.m. (via In-Person and Zoom)  
Meeting Minutes

Vice-Chairman Webber called the meeting to order at 4:31 p.m.

**Members present:**

Joe Gomes, Nancy Kirchhoff, Steve Pylman, and Bob Webber  
Richard Bagby, Commission Secretary

**Members excused:**

Mark Pruner

**Fire personnel present:**

Chief Craig Hamblin, Assistant Chief Richard Bagby, Captain Peter Hunn, and Firefighter Joe Gomes.

**Public present:**

There were no members of the general public present.

**Agenda approval:**

It was moved by Commissioner Gomes and seconded by Commissioner Pylman to approve the agenda as amended. The motion passed unanimously by a roll call vote.

**Approval of the Minutes of the Regular Meeting of April 4, 2024:**

Following discussion, it was moved by Commissioner Pylman and seconded by Commissioner Gomes to approve the Minutes of the April 4, 2024 Regular Meeting as presented. The motion passed unanimously by a roll call vote.

**Approval of the uses of expenditures for the month of March 2024 in the amount of \$1,631.45:**

Following review and discussion, it was moved by Commissioner Gomes and seconded by Commissioner Pylman to approve the uses of expenditures for the month of March 2024, in the amount of \$1,631.45. The motion passed unanimously by a roll call vote.

**Public Comment:**

There was no public comment.

**Reports from Commissioners:**

There were no reports from Commissioners.

**Closed Session:**

It was moved by Commissioner Gomes and seconded by Commissioner Kirchhoff to adjourn to Closed Session with Captain Peter Hunn also present. The motion passed unanimously by a roll call vote.

Following the Closed Session, Vice-Chairman Webber reported that the Board voted to withdraw the District's Cross Appeal to the California Department of Water Resources (DWR) Validation Action.

**Grant/Allocation Application Status:**

Chief Hamblin reported that all of our existing grant applications are still pending. Captain Hunn reported that he will be contacting Yocha Dehe Giving regarding funding opportunities through the Wintun Nation that may be appropriate for our District. Secretary Bagby reported that the paperwork training and filings associated with the recent allocation from the United States Department of Agriculture (USDA) are going well.

**2024-2025 Fiscal Year Budget:**

Secretary Bagby presented a proposed budget for the 2024-2025 fiscal year. The Secretary reported that our Preliminary Budget is due at the Department of Financial Services by August 1, 2024. There was a brief discussion that included, but was not limited to, the need to include grants, grant related expenditures, and a minimum deposit into the apparatus replacement fund equal to the annual depreciation associated thereto. Following discussion, it was the consensus of the Board that this item be placed on the agenda of and considered at the next Regular Meeting.

**Consideration of a new Proposition 218 Benefit Assessment for the Clarksburg Fire Protection District:**

Vice Chairman Webber complemented Chief Hamblin on the report on fire statistics he provided to the Board. The Vice Chair noted that, in his opinion, the statistics provided by the Chief did not support the current Engineering Report provided by SCI Consultants. Specifically noted was the large number of vegetation and grass fires that involved agricultural land and non-crop land, the latter being all but exempt from assessment under the SCI report. It was the consensus of the Board, notwithstanding the small statistical component presented by the Clarksburg District, that the multiple categories assigned to levees and agricultural land do not fairly distribute the cost of fire protection among the landowners. An extended discussion ensued regarding the SCI Engineer's Report and the proposed assessments associated with that report. The discussion included, but was not limited to, the significant assessment increases proposed for the agricultural land owners, the un-assessable designation assigned to various parcels, the air of urgency that is associated with the current timeline, the drastic increase in cost per acre for agricultural land, the potential to compromise to the credibility of the District with the voting landowners, the potential impact of a "failed election" on the credibility of the District, the reliability of matching funds from the County, the current financial status of the District, other benefit elections in the County, the dated nature of our current benefit assessment, and the ramifications of applying for County matching funds based on our existing benefit assessment. Following this extended discussion, it was the consensus of the Board that the District suspend the current effort to hold a new Proposition 218 Benefit Assessment election.

**2024-2025 Benefit Assessment:**

Following a brief discussion, it was moved by Commissioner Kirchhoff and seconded by Commissioner Pylman to increase the District's Proposition 218 Benefit assessment by a factor of 5%. The motion passed unanimously by a roll call vote.

**Site Evaluation/Soil profiling Proposal, Celik Engineering Corporation:**

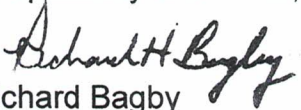
There was a brief discussion about the status of District's septic system. The discussion included existing needs, future needs, and budgeting considerations. Following discussion, it was moved by Commissioner Gomes and seconded by Commissioner Kirchhoff to approve the proposal from Celik Engineering Corporation of Carmichael California, dated April 4, 2024, in the amount of \$5,750.00, to complete a site evaluation and Soil Profiling Proposal for the Clarksburg Fire Protection District. The motion passed unanimously by a roll call vote.

**Chief's Report:**

Chief Hamblin reported that the Ladies Night Dinner went well, notwithstanding lower numbers than expected. The Chief reported that the County Roads Department has work scheduled limited work on the roads in and around the township. In addition, the Chief reported that the Yolo County Public Works Department will be replacing their gasoline powered chain saws with electric models as the gasoline models become unserviceable. The Chief reported that the training of the new firefighters is going well with the new firefighters being able to respond to calls soon.

With no further business before the Commission, it was moved by Commissioner Kirchhoff and seconded by Commissioner Pylman to adjourn the meeting. The motion passed unanimously by a roll call vote. The meeting was adjourned at 6:10 p.m.

Respectfully submitted,



Richard Bagby  
Secretary to the Commission