

Clarksburg Fire Protection District  
52902 Clarksburg Avenue, P.O. Box 513  
Clarksburg, CA 95612  
Regular Meeting of the Board of Commissioners  
October 5, 2023, 2023, 4:30 p.m. (via In-Person and Zoom)  
Meeting Minutes

Chairman Pruner called the meeting to order at 4:38 p.m.

**Members present:**

Nancy Kirchhoff, Mark Pruner, Steve Pylman, and Bob Webber  
Richard Bagby, Commission Secretary

**Members excused:**

\*Joe Gomes

**Fire personnel present:**

\*Assistant Chief Richard Bagby and \*Firefighter Joe Gomes

**Public present:**

There were no members of the general public present.

**Agenda approval:**

It was moved by Commissioner Pylman and seconded by Commissioner Webber to approve the agenda as presented. The motion passed unanimously by a roll call vote.

**Approval of the minutes of the Regular Meeting of September 14, 2013:**

It was moved by Commissioner Webber and seconded by Commissioner Pylman to approve the minutes of the Regular Meeting of September 14, 2023 as corrected. The motion passed unanimously by a roll call vote.

**Approval of the minutes of the Special Meeting of September 20, 2023:**

It was moved by Commissioner Pylman and seconded by Commissioner Webber to approve the minutes of the September 20, 2023 meeting as presented. The motion passed unanimously by a roll call vote.

**Approval of the use of an expenditure for the month of for the month of August 2023 in the amount of \$5,385.47:**

Following a brief discussion, it was moved by Commissioner Kirchhoff and seconded by Commissioner Pylman to approve the uses of the expenditures for August 2023 in the amount of \$5,385.47. The motion passed unanimously by a roll call vote.

**Public Comment:**

There was no public comment.

**Reports from Commissioners:**

Chairman Pruner reported that, local resident, Dennis Updegraff passed away yesterday. Commissioner Kirchhoff reported that a service will be held for Dennis on Saturday, October 14<sup>th</sup> at 11:00 a.m. at the Clarksburg Community Church.

**Closed Session for the purpose of discussing pending litigation:**

It was moved by Commissioner Pylman and seconded by Commissioner Webber to adjourn to Closed Session. The motion passed unanimously by a roll call vote.

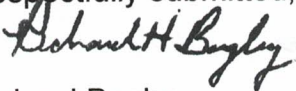
Following Closed Session, the Chairman Pruner reported that no action was taken during the Closed Session.

**Grant Application Status:**

Secretary Bagby reported that we have received the signed agreement from CalFire allowing the District to move forward with the purchase of equipment.

At this point, the emergency response in progress was upgraded to a Multi-casualty incident. As a result, Asst. Chief Bagby left the meeting to respond to the call. Given the response of Commissioner Gomes, Asst. Chief Bagby, and the absence of Chief Hamblin, it was the consensus of the Board that the remainder of the agenda be continued to a future date and time, that date and time to be determined by the Chairman.

Respectfully submitted,



Richard Bagby  
Secretary to the Commission

\*Firefighter/Commissioner Gomes and Assistant Chief Bagby responded to an emergency dispatch for a declared multi-casualty incident in Solano County.